
STUDENT TRANSPORTATION SERVICES

Background

The Division will undertake at its discretion to provide safe and efficient bus transportation for eligible students.

Procedures

1. Transportation Services will manage operational matters regarding student transportation, including routing and scheduling, billing and fee collection, development of procedures, discipline, safety, and communications.
2. The following criteria will be used in determining eligibility for transportation at no cost to the student:
 - 2.1 A student must reside in the attendance area, designated by the Division, of the school the student attends, and must live 2.4 kilometers or more from the school as measured by the shortest distance along a travelled road or public right of way. This applies to children in kindergarten programs up to and including students in Grade 12.
 - 2.2 Computer software, approved by Alberta Education, portraying 2.4 kilometer eligibility lines for each school, will be used to determine the eligibility of students.
 - 2.3 Students, including children in kindergarten, who are directed by the Office of the Superintendent to attend a school outside their attendance area, regardless of distance from the designated school.
3. Where the Division is unable to provide transportation through its regular service, the Division may enter into an agreement with the parent of the student such that the parent conveys the student to and from the designated school of attendance.
 - 3.1 The terms of the agreement will be consistent with the funding approval by Alberta Education.
4. Non-resident students in other jurisdictions outside of GYPSD may be provided transportation if a service agreement has been arranged.
5. Transportation grant claims will be prepared annually, kept on file, and verified for accuracy.
 - 5.1 When required by Alberta Education, Transportation Services will maintain:
 - 5.1.1 Records of the names and grades of eligible passengers, along with any transportation agreements and/or contracts.
 - 5.1.2 Acceptable data on routes, attendance areas, names of parents and agents providing transportation including special transportation for disabled students.

6. The Division-wide coordination of the transportation system will be managed by Transportation Services in consultation with the Secretary-Treasurer.

Reference: Section 4, 11, 33, 36, 37, 52, 53, 59, 59.1, 68, 197, 222, 225 Education Act
Freedom of Information and Protection of Privacy Act
Traffic Safety Act
Commercial Vehicle Safety Regulation 121/2009
Student Transportation Regulation 250/98 (Amended A.R. 125/2005)
Use of Highway and Rules of the Road Regulation 304/2002
Vehicle Equipment Regulation 122/2009

Approved: March 21, 2018
Amended: July 1, 2018; May 13, 2020; February 1, 2021