



Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 8**

November 24, 2021 – 10:00 a.m.

Education Services Center, Edson, AB

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meet.google.com/jtp-anbt-tus

**TRUSTEE ATTENDANCE:**

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
D. Delisle	Present Virtually
F. Fowler	Present
D. Karpluk, Chair	Present
Y. Oshanyk	Present Virtually
J. Pettitt	Present

**ADMINISTRATION ATTENDANCE:**

- C. Lewis, Superintendent
- S. Nicholson, Secretary-Treasurer
- C. Kastrinos, Chief Deputy Superintendent
- K. Harding, Assistant Superintendent – Board Relations
- C. Aschenmeier, (Acting) Assistant Superintendent of Learning Services
- L. Lee, Director of Information Technology
- S. Ripkens, Supervisor of Learning Services and Educational Technology
- E. Murphy, Director of Inclusive Learning
- C. Virtanen, Divisional Psychologist
- A. Denton, BEST Program Manager
- K. Brook, Executive Assistant

**DELEGATIONS PRESENT: Videoconference**

- CUPE – Donna Conger
- School Administration/Staff – Arthur Cota, Darran Lorne
- Community Member – Brenda Rosadiuk, Jennifer Blahun, Marsha Jensen, Renee & George Jackson, Martino Verhaeghe, Farm Life Bahrynowski, David & Cheryl DeLeeuw, Noreen Utri, Karey Congo, Elizabeth Riehl, Tove Steckhahn Jones

**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1005 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

*DK*  
DK

*SN*

## **ANNOUNCEMENTS**

Board Chair apologized for the technical difficulties from the last Public Board Meeting.

Thanked all the staff for their Remembrance Day Ceremonies. Recognized Anti-Bullying Week, thanked everyone for their activities to bring awareness in schools.

## **CHANGES TO THE AGENDA**

5.1.3 TEBA Overview For New Board Chairs

**2021-170**

### **APPROVAL OF THE AGENDA**

Trustee Fowler moved that the Board approve the agenda, as amended.

**Carried**

**2021-171**

### **APPROVAL OF THE MINUTES**

Trustee Caputo moved that the Board approve the minutes of the Public Board Meeting of November 10, 2021.

**Carried**

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **DELEGATION / PRESENTATION**

None.

## **BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Key association resolutions at ASBA Fall General Meeting: Draft K-6 Curriculum; Increased funding for Student Transportation
- Key events from PSBAA Fall General Meeting would be shared by Trustee Fowler in her report
- Participation in a TEBA Overview For New Board Chairs

## **SUPERINTENDENT'S REPORT**

Superintendent Lewis reported on all the activities she has been leading since the last Public Board meeting on November 10, 2021.

## **PUBLIC QUESTION PERIOD**

None.

## **ACTION ITEMS**

**2021-172**

### **Audited Financial Statements for the Year Ending August 31, 2021**

Trustee Caputo moved that the Board of Trustees approve the Audited Financial Statements for the year ending August 31, 2021 and direct Administration to submit the statements to the Minister of Education.

**Carried**

*DK*  
DK

*SN*

**Transfer Reserves**

Trustee Fowler moved that the Board of Trustees approve the transfer of operating and capital reserves for the year ending August 31, 2021 as presented below:

**Net transfers to/from Operating Reserves equal \$2,191,336**

Contributions to Operating Reserves:

1. Instruction Program - Technology	\$464,315
2. Instruction Program – School Generated Fund Surplus	\$83,849
3. Instruction Program – Mountainview Outdoor Classroom	\$82,667
4. Instruction Program – School Surplus Returned to Division Above 3%	\$900,320
5. Operations & Maintenance Program – General Operations & Maintenance	\$27,168
6. Operations & Maintenance Program – Administration Building	\$28,371
7. Transportation Program – General Transportation	\$455,876
8. System Administration Program – General System Administration	\$437,886
9. System Administration Program - Election	\$20,000
Total:	\$2,500,452

Utilized from Operating Reserves:

10. Instruction Program - Technology	\$(201,730)
11. Instruction Program – Parkland Technology and Engineering Centre Renovations	\$(14,405)
12. Instruction Program – Schools	\$(76,446)
13. System Administration Program - Election	\$(16,535)
Total:	\$(309,116)

**Net transfers to/from Capital Reserves equal \$698,977**

Unsupported Amortization to Capital Reserves:

1. Instruction Program – Technology	\$19,400
2. Instruction Program – Schools (Activity Buses)	\$90,634
3. Operations & Maintenance Program – Major Maintenance of Non-supported Buildings	\$14,472
4. Operations & Maintenance Program – Maintenance Vehicles	\$17,432
5. Operations & Maintenance Program – Future Capital Projects	\$349,736

6. Transportation Program – School Buses	\$314,401
Total:	\$806,075

Contributions to Capital Reserves:

7. Transportation Program – School Buses	\$7,827
Total:	\$7,827

Utilized from Capital Reserves:

8. Transportation Program – School Bus	\$(114,925)
Total:	\$(114,925)

**Carried**

**2021-174**

**Combined Three-Year Education Assurance Plan (3YEP) and Annual Education Results Review (AERR)**

Trustee Bobilek moved that the Board approve the combined 2021-2024 Three-Year Education Plan (3YEP) and the 2020/2021 Annual Education Results Report (AERR).

**Carried**

**2021-175**

**Rural Caucus of Alberta School Boards Call for Nominations for Executive Positions**

Trustee Caputo moved that the Board of Trustees approve Trustees Bobilek and Pettitt to put their name forward to serve on the Executive for the Rural Caucus of Alberta School Boards (RCASB).

**Carried**

**2021-176**

**Allocation for Second Gym**

Trustee Fowler moved that the Board of Trustees approve the use of an additional \$1,500,000 of Undesignated Reserves towards the construction of a second gym as part of the Grand Trunk modernization project, for a total of \$3,000,000.

**Carried**

**ADMINISTRATION REPORTS**

**Mental Health and Inclusive Learning Services Report**

E. Murphy, C. Virtanen, and A. Denton provided the Board with a Mental Health and Inclusive Learning support and services report.

**School Councils' Annual Financial Report**

S. Nicholson provided the Board with a summary of the School Council's activities and financials.

**Technology Report**

L. Lee provided the Board with an update on the work that the Technology Department has been doing.

*DK*  
DK

*SN*

## **TRUSTEE REPORTS**

### **Board Policy Committee**

No Report.

### **Recognition of Employees Committee**

No Report.

### **Board Planning Seminar Committee**

No Report.

### **Board Negotiations Committee**

No Report.

### **Board Representatives**

- **PSBAA – Work Plan Update**
  - PSBAA FGM was November 17 – 19
  - Trustee Fowler will send out report when she receives it
  
- **ASBA Zone 2/3**
  - No Report.

## **FUTURE BUSINESS**

### **Meeting Dates**

Board – Open to Public

December 15, 2021 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

December 15, 2021 Committee of the Whole Meeting (9:00 a.m.)

### **Notice of Motion**

None.

### **Topics for Future Agendas**

None.

### **Requests for Information**

Trustee Fowler requested information regarding the Gym at École Pine Grove Middle School.

Trustee Karpluk requested information regarding an update on the Draft Curriculum Working Group.

Trustee Karpluk requested information regarding a community group's request to use the Jasper Junior/Senior High School Gym.

### **Response for Requests for Information**

None.

2021-177

**ADJOURNMENT**

Trustee Fowler moved for adjournment at 1326 hours.

**Carried**

X *Dale Karpluk*  
Dale Karpluk (Dec 17, 2021 10:52 MST)

Dale Karpluk  
Board Chair

X *Sean Nicholson*

Sean Nicholson  
Secretary-Treasurer