

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2019**

[School Act, Sections 147(2)(b) and 276]

1085 Grande Yellowhead Public School Division No. 77

Legal Name of School Jurisdiction

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Contact Address, Telephone & Email Address

BOARD CHAIR

Ms. Brenda Rosadiuk

Name



Signature

SUPERINTENDENT

Ms. Carolyn Lewis

Name



Signature

SECRETARY TREASURER or TREASURER

Ms. Cindy Wang

Name



Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on

June 6, 2018.

Date

Version: 170615

c.c. Alberta Education
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Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.
 salmon cells: contain referenced juris. information - protected
 green cells: populated based on information previously submitted

grey cells: data not applicable - protected
 white cells: within text boxes REQUIRE the input of points and data.
 yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2018/2019 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

Highlights:

- The 2018-2019 school year budget reflects the mission, vision, values and goals as set forth by the Board of Trustees in its foundational statements, and reflects the priorities set forth in the Division's Education Plan.
- Grande Yellowhead Public School Division has a total budget of approximately \$60 million and provides public education services to the citizens in its jurisdiction.
- The Division serves approximately 4,400 funded students from Early Childhood (ECS) to Grade 12 within 17 schools and 5 learning connection centres.
- Overall, the Division is expecting a deficit which aligns the Division's direction of maintaining service levels despite lower government revenue. A portion of the operating deficit is attributed to amortization expenses for unsupported capital assets including unsupported buildings, vehicles and technology equipment.

Guiding Principles:

- Our work is first and foremost about student success and maximum resources for student learning and classrooms.
- Funding allocation should provide equity so that each school and student is treated fairly relative to other schools and students.
- The funding allocation model distributes funds to schools based on the needs of all students, while demonstrating fiscal responsibility.
- School based leadership should be provided with the capacity and flexibility to meet the unique needs of their school community.

Assumptions:

- Standard cost of teachers is \$100,000, including salary and benefit, assumed no change compared to the prior school year.
- Standard cost of school based support staff is \$30.29 per hour, including salary and benefit, assumed no change compared to the prior school year.
- Centrally managed functions, including Technology Services, Transportation Services, Learning Services, Facility Management, are budgeted at the central office level based on the service levels required to effectively support the Division's priorities.
- Transportation Services and Facility Management both operate by using the grants specifically provided for their respective blocks. Transportation receives additional support from the Division to deal with the cost pressures due to increasing fuel cost escalation and funding shortfall for rural transportation.
- Classroom Improvement Fund is included in Alberta Education revenue and instruction program expenses as directed by the ministry.

Significant Business and Financial Risks:

- Enrolment: The Division is projected to experience enrolment decline over the next school year. Enrolment decline introduces significant pressure on the division's revenue projection, as education funding is primarily based on a per-student model.
- Funding: The Division will see funding decline compared to the 2017/18 school year as a result of the enrolment decline.
- Operations: The Division will maximize resource allocation to maintain classroom services in the environment of declining enrolment and funding.
- High School Credit Enrolment Unit Maximum Limit (CEU Cap): The newly introduced 45 CEU limit has introduced unpredictability to the high school funding particularly for the summer term. As a result, high school summer school CEU projection is lower compared to the previous school year, leading to lower overall high school funding projection.
- Transportation Funding Shortfall: The Division may see a slight decline in eligible transported students. The cost of providing transportation services is estimated to be \$812 per student, including ineligible transported students. Transportation fees is proposed to increase from \$250 to \$350 per ineligible student. This increase is designed to partially offset the actual ineligible transportation cost of \$812 per student per year.
- Reserves: The Division utilized \$1.5 million of its capital reserves towards the modernization of Grande Cache Community High School. The Division will rebuild its reserves by setting aside funds to support emergent operational needs and future capital needs such as the purchase of technology equipment, replacement of school buses, maintaining unsupported buildings, and fulfilling the obligations of school site improvements.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
REVENUES			
Alberta Education	57,621,698	\$57,318,848	\$55,530,791
Other - Government of Alberta	18,500	\$318,308	\$720,975
Federal Government and First Nations	13,000	\$105,500	\$13,000
Other Alberta school authorities	212,500	\$190,700	\$330,804
Out of province authorities	-	\$0	\$0
Alberta Municipalities-special tax levies	-	\$0	\$0
Property taxes	-	\$0	\$0
Fees	\$764,620	\$585,949	\$1,217,401
Other sales and services	33,250	\$468,751	\$18,446
Investment income	125,000	\$0	\$171,831
Gifts and donations	201,919	\$384,900	\$41,730
Rental of facilities	9,500	\$0	\$383
Fundraising	313,913	\$733,600	\$436,395
Gains on disposal of capital assets	-	\$0	\$0
Other revenue	17,492	\$9,043	\$1,145
TOTAL REVENUES	\$59,331,392	\$60,115,599	\$58,482,901
EXPENSES			
Instruction - Early Childhood Services	2,807,257	\$2,734,022	\$2,411,081
Instruction - Grades 1-12	43,161,674	\$44,014,755	\$42,739,318
Plant operations & maintenance	8,144,121	\$8,737,917	\$6,978,702
Transportation	4,089,668	\$3,738,452	\$4,444,458
Administration	2,555,987	\$2,756,715	\$2,372,187
External Services	-	\$0	\$791
TOTAL EXPENSES	\$60,758,708	\$61,981,861	\$58,946,537
ANNUAL SURPLUS (DEFICIT)	(\$1,427,315)	(\$1,866,262)	(\$463,636)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual Audited 2016/2017
EXPENSES			
Certificated salaries	26,187,362	\$26,063,330	\$25,758,102
Certificated benefits	5,951,671	\$5,602,791	\$5,665,896
Non-certificated salaries and wages	8,701,523	\$9,618,531	\$9,102,946
Non-certificated benefits	2,335,537	\$2,603,060	\$2,423,945
Services, contracts, and supplies	14,153,880	\$14,650,956	\$13,110,761
Capital and debt services			
Amortization of capital assets			
Supported	\$2,157,119	\$2,081,303	\$1,546,249
Unsupported	1,268,115	\$1,355,341	\$1,334,083
Interest on capital debt			
Supported	-	\$0	\$0
Unsupported	-	\$3,049	\$0
Other interest and finance charges	3,500	\$3,500	\$4,555
Losses on disposal of capital assets	-	\$0	\$0
Other expenses	-	\$0	\$0
TOTAL EXPENSES	\$60,758,708	\$61,981,861	\$58,946,537

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
FEEs			
TRANSPORTATION	\$84,000	\$71,750	\$55,800
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$316,736
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$10,010	\$0	\$0
FEEs TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$2,180	\$0	\$0
Alternative program fees	\$0	\$0	\$5,867
Fees for optional courses	\$79,435	\$64,410	\$39,833
ECS enhanced program fees	\$0	\$0	\$48,622
ACTIVITY FEES			
Other fees to enhance education (Describe here)	\$15,850	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$273,153	\$204,760	\$740,808
Non-curricular goods and services	\$71,400	\$53,584	\$0
NON-CURRICULAR TRAVEL			
OTHER FEES (Describe here)	\$109,125	\$7,600	\$0
	\$0	\$0	\$9,735
TOTAL FEES	\$764,620	\$585,949	\$1,217,401

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2018/2019	Fall Budget Update 2017/2018	Actual 2016/2017
Cafeteria sales, hot lunch, milk programs	\$0	\$3,850	\$0
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$13,000	\$6,100	\$0
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$33,250	\$33,250	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Bulk supply sales	\$0	\$0	\$0
Other (describe) MHC B Workshop Fees	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	\$0
TOTAL	\$46,250	\$43,200	\$0

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B) Explanation of Other Costs (Column "(C)")	(C) Other Costs (Explain under (B))* 2018/2019	(D) Entry Fees and Admissions 2018/2019	(E) Transportation Component 2018/2019	(F) Supplies & Materials** 2018/2019	(G) Total 2018/2019
	FEES					
	TRANSPORTATION	\$0	\$0	\$84,000	\$0	\$84,000
	BASIC INSTRUCTION SUPPLIES (instructional supplies, & materials)	\$0	\$0	\$0	\$0	\$0
	LUNCHROOM SUPERVISION & MOON HOUR ACTIVITY FEES	\$0	\$0	\$0	\$10,010	\$10,010
	FEES TO ENHANCE BASIC INSTRUCTION					
	Technology user fees	\$0	\$0	\$0	\$2,180	\$2,180
	Alternative program fees	\$0	\$0	\$0	\$0	\$0
	Fees for optional courses	\$0	\$0	\$0	\$79,435	\$79,435
	ECS enhanced program fees	\$0	\$0	\$0	\$0	\$0
	ACTIVITY FEES	\$0	\$0	\$35,840	\$83,627	\$119,467
	Other fees to enhance education	\$0	\$0	\$0	\$15,850	\$15,850
	NON-CURRICULAR FEES					
	Extra-curricular fees	\$0	\$0	\$0	\$273,153	\$273,153
	Non-curricular goods and services	\$0	\$0	\$0	\$71,400	\$71,400
	NON-CURRICULAR TRAVEL					
	OTHER FEES***	\$0	\$0	\$32,737	\$76,388	\$109,125
	TOTAL FEES	\$0	\$0	\$152,577	\$612,043	\$764,620

**Supplies and Materials represent consumables (one-time use such as paper), reusable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2018/2019

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)		(2)		(3)		(4)		(5)		(6)		(7)	
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)		INVESTMENT IN TANGIBLE CAPITAL ASSETS		ENDOWMENTS		ACCUMULATED SURPLUS FROM OPERATIONS (5+6)		UNRESTRICTED SURPLUS		INTERNALLY RESTRICTED OPERATING RESERVES		CAPITAL RESERVES	
Actual balances per AFS at August 31, 2017	\$17,703,345		\$8,910,203		\$447,143		\$5,610,868		\$2,205,955		\$3,404,913		\$2,735,131	
2017/2018 Estimated impact to AOS for:														
Prior period adjustment	\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Estimated surplus(deficit)	(\$1,698,869)						(\$1,698,869)		(\$1,698,869)					
Estimated board funded capital asset additions			\$2,080,774				(\$295,601)		\$0		(\$295,601)		(\$1,785,173)	
Estimated disposal of unsupported tangible capital assets	\$0		\$0				\$0		\$0		\$0		\$0	
Estimated amortization of capital assets (expense)			(\$3,637,367)				\$3,637,367		\$3,637,367					
Estimated capital revenue recognized - Alberta Education			\$2,157,119				(\$2,157,119)		(\$2,157,119)					
Estimated capital revenue recognized - Other GOA			\$0				\$0		\$0					
Estimated capital revenue recognized - Other sources			\$0				\$0		\$0					
Estimated changes in Endowments	\$0				\$0		\$0		\$0					
Estimated unsupported debt principal repayment														
Estimated reserve transfers (net)			\$20,951				(\$20,951)		(\$20,951)					
Estimated assumptions/transfers of operations (explain)							(\$300,000)		(\$400,000)		\$100,000		\$300,000	
Estimated Balances for August 31, 2018	\$16,004,476		\$9,531,680		\$447,143		\$4,775,695		\$1,566,383		\$3,209,312		\$1,249,958	
2018/2019 Budget projections for:														
Budgeted surplus(deficit)	(\$1,427,315)						(\$1,427,315)		(\$1,427,315)					
Projected board funded capital asset additions			\$850,000				(\$850,000)		\$0		(\$850,000)		\$0	
Budgeted disposal of unsupported tangible capital assets	\$0		\$0				\$0		\$0				\$0	
Budgeted amortization of capital assets (expense)			(\$3,425,234)				\$3,425,234		\$3,425,234					
Budgeted capital revenue recognized - Alberta Education			\$2,157,119				(\$2,157,119)		(\$2,157,119)					
Budgeted capital revenue recognized - Other GOA			\$0				\$0		\$0					
Budgeted capital revenue recognized - Other sources			\$0				\$0		\$0					
Budgeted changes in Endowments	\$0				\$0		\$0		\$0					
Budgeted unsupported debt principal repayment														
Projected reserve transfers (net)			\$0				\$0		\$0					
Projected assumptions/transfers of operations (explain)									(\$100,000)		\$100,000		\$0	
Projected Balances for August 31, 2019	\$14,577,161		\$9,113,665		\$447,143		\$3,768,495		\$1,307,183		\$2,459,312		\$1,249,958	

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage		Operating Reserves Usage		Capital Reserves Usage	
	31-Aug-2019	31-Aug-2020	31-Aug-2019	31-Aug-2020	31-Aug-2019	31-Aug-2020
Projected opening balance	\$1,566,383	\$1,307,183	\$3,209,312	\$2,459,312	\$1,249,958	\$1,249,958
Projected excess of revenues over expenses (surplus only)	\$0	\$0				
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$3,425,234	\$0		\$0	\$0	\$0
Budgeted capital revenue recognized	(\$2,157,119)	\$0		\$0	\$0	\$0
Budgeted changes in Endowments	\$0	\$0		\$0	\$0	\$0
Budgeted unsupported debt principal repayment	\$0	\$0		\$0	\$0	\$0
Projected reserves transfers (net)	(\$100,000)	\$0	\$100,000	\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0		\$0	\$0	\$0
Increase in (use of) school generated funds	\$0	\$0		\$0	\$0	\$0
New school start-up costs	\$0	\$0		\$0	\$0	\$0
Decentralized school reserves	\$0	\$0		\$0	\$0	\$0
Non-recurring certificated remuneration	\$0	\$0		\$0	\$0	\$0
Non-recurring non-certificated remuneration	\$0	\$0		\$0	\$0	\$0
Non-recurring contracts, supplies & services	\$0	\$0		\$0	\$0	\$0
Professional development, training & support	\$0	\$0		\$0	\$0	\$0
Salary negotiation expenses	\$0	\$0		\$0	\$0	\$0
Full-day kindergarten	\$0	\$0		\$0	\$0	\$0
English language learners	\$0	\$0		\$0	\$0	\$0
First nations, Metis, Inuit	\$0	\$0		\$0	\$0	\$0
OHES / wellness programs	\$0	\$0		\$0	\$0	\$0
B & S administration organization / reorganization	\$0	\$0		\$0	\$0	\$0
Debt repayment	\$0	\$0		\$0	\$0	\$0
Foot Mackinac wild fire related costs (unfunded)	\$0	\$0		\$0	\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0		\$0	\$0	\$0
Repairs & maintenance - School building & land	\$0	\$0		\$0	\$0	\$0
Repairs & maintenance - Technology	\$0	\$0		\$0	\$0	\$0
Repairs & maintenance - Vehicle & transportation	\$0	\$0		\$0	\$0	\$0
Repairs & maintenance - Administration building	\$0	\$0		\$0	\$0	\$0
Repairs & maintenance - POM building & equipment	\$0	\$0		\$0	\$0	\$0
Repairs & maintenance - Other (explain)	\$0	\$0		\$0	\$0	\$0
Capital costs - School land & building	\$0	\$0		(\$350,000)	\$0	\$0
Capital costs - School modernization	\$0	\$0		\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0		\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0		\$0	\$0	\$0
Capital costs - Technology	\$0	\$0		(\$400,000)	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0		(\$250,000)	\$0	\$0
Capital costs - Administration building	\$0	\$0		(\$100,000)	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0		\$0	\$0	\$0
Capital costs - Other	\$0	\$0		\$0	\$0	\$0
Building leases	\$0	\$0		\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	(\$1,427,315)	\$0		\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0		\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0		\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0		\$0	\$0	\$0
Estimated closing balance for operating contingency	\$1,307,183	\$1,307,183	\$2,459,312	\$1,359,312	\$1,249,958	\$1,249,958

Out of Balance	\$1,307,183	\$1,307,183	\$2,459,312	\$1,359,312	\$1,249,958	\$1,249,958
Total surplus as a percentage of 2019 Expenses	0.28%	0.28%	6.45%	5.38%	4.30%	4.30%
ASO as a percentage of 2019 Expenses	0.20%	0.20%	4.30%	3.32%	2.70%	2.70%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Provide an explanation of material changes from the fall budget update originally submitted in November, 2017 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

The balance of capital reserves will decline substantially, as the Division contributed \$1.5 million of capital reserves towards the Grande Cache Community High School modernization project.

Operating reserves were utilized for computer software and hardware purchase to support student learning, vehicles, and major maintenance and repairs for the administration building.

2018/2019

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

\$400,000: Technology and computer hardware and software evergreening to support student learning.

\$250,000: Replacement of school buses.

\$100,000: Vehicle replacement for the school maintenance program.

\$100,000: Estimated cost for the administration building roofing, flooring and parking lot.

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2017/2018, 2018/2019, 2019/2020, and 2020/2021 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2020. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

\$350,000: School site improvement in Yellowhead County.

\$400,000: Technology and computer hardware and software evergreening to support student learning.

\$250,000: Replacement of school buses.

\$100,000: Estimated cost for the administration building.

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

\$400,000: Technology and computer hardware and software evergreening to support student learning.

\$250,000: Replacement of school buses.

August 31, 2021

Describe the jurisdiction's intended use of unrestricted surplus, operating reserves, and capital reserves balances expected as at August 31, 2021.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2018/2019 (Note 2)	Actual 2017/2018	Actual 2016/2017	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	2,963	3,001	3,098	Head count
Grades 10 to 12	1,138	1,177	1,099	Note 3
Total	4,101	4,178	4,197	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	-1.8%	-0.5%		
Other Students:				
Total	-	-	2	Note 4
Total Net Enrolled Students	4,101	4,178	4,199	
Home Ed and Blended Program Students	-	-	-	Note 5
Total Enrolled Students, Grades 1-12	4,101	4,178	4,199	
Percentage Change	-1.8%	-0.5%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	142	140	30	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	98	102	101	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	351	364	318	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	-	-	-	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	351	364	318	
Program Hours	800	800	800	Minimum: 475 Hours
FTE Ratio	0.842	0.842	0.842	Actual hours divided by 950
FTE's Enrolled, ECS	296	307	268	
Percentage Change	-3.6%	14.5%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	70	75	63	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	22	22	15	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted		Actual		Fall Budget		Actual		Notes
	2018/2019	2017/2018	2017/2018	2016/2017	2017/2018	2016/2017	2016/2017		
CERTIFICATED STAFF									
School Based	263.6	263.4	264.3	263.1	264.3	263.1	263.1	Teacher certification required for performing functions at the school level	
Non-School Based	10.0	9.0	8.0	9.0	8.0	9.0	9.0	Teacher certification required for performing functions at the system/central office level.	
Total Certificated Staff FTE	273.6	272.4	272.3	272.1	272.3	272.1	272.1	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.	
Percentage change from prior period	0.5%	0.1%	1.2%	-0.6%	1.2%	-0.6%	-0.6%		
If an average standard cost is used, please disclose rate	\$100,000	\$100,000		\$100,000		\$100,000			
Student F T E per certificated Staff	16.1	16.5		16.4		16.4			
Certificated Staffing Change due to:									
Enrollment Change	1.3	2.1	(1.0)		(1.0)			If negative change impact, the small class size initiative is to include any/all teachers retained.	
Small Class Size Initiative	-	-	n/a		n/a			If enrollment change impact on teacher FTEs is negative, include any/all teachers retained.	
Other Factors	-	-	n/a		n/a			(Document Personnel)	
Total Change	1.3	2.1	n/a		n/a			Year-over-year change in Certificated FTE	
Breakdown, where total change is Negative:									
Continuous contracts terminated	-	-	n/a		n/a			FTEs	
Non-permanent contracts not being renewed	-	-	n/a		n/a			FTEs	
Other (retirement, attrition, etc.)	-	-	n/a		n/a			Charitable (Personnel)	
Total Negative Change in Certificated FTEs	-	-	n/a		n/a			Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.	
Please Allocate									
NON-CERTIFICATED STAFF									
Instructional	166.7	172.4	168.6	167.5	168.6	167.5	167.5	Personnel providing instruction support for schools under 'instruction' program areas	
Plant Operations & Maintenance	8.3	8.8	8.6	9.8	8.6	9.8	9.8	Personnel providing support to maintain school facilities	
Transportation	43.2	43.2	42.7	45.2	42.7	45.2	45.2	Personnel providing direct support to the transportation of students to and from school	
Other	12.2	13.2	13.2	13.2	13.2	13.2	13.2	Personnel in Board & System Admin. and External service areas.	
Total Non-Certificated Staff FTE	230.4	237.6	233.3	235.7	233.3	235.7	235.7	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.	
Percentage Change	-3.0%	0.6%	-1.3%	-1.0%	-1.3%	-1.0%	-1.0%		
Explanation of Changes:									
Slight decrease of non-certificated staff due to attrition									
Additional Information									
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/>									
Please provide terms of contract for 2017/18 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's									
Non-certificated staff are subject to Canadian Union of Public Employees									

BOARD AND SYSTEM ADMINISTRATION 2018/2019 EXPENSES UNDER (OVER) MAXIMUM LIMIT	
TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	\$60,758,708
Enter Number of Net Enrolled Students:	4,101
Enter Number of Funded (ECS) Children:	351
Enter "C" if Charter School	
STEP 1	
Calculation of maximum expense limit percentage for Board and System Administration expenses	4.45%
If "Total Net Enrolled Students" are 6,000 and over = 3.6%	
If "Total Net Enrolled Students" are 2,000 and less = 5.4%	
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proportion for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).	
STEP 2	
A. Calculate maximum expense limit amounts for Board and System Administration expenses	\$2,706,527
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	
B. Considerations for Charter Schools and Small School Boards:	
If charter schools and small school boards.	
The amount of Small Board Administration funding (Funding Manual Section 1.13)	\$0
2018/2019 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	\$2,706,527
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	\$2,555,987
Amount Overspent	\$0