

CORPORATE WEAR E-PORTAL INSTRUCTIONS

WEBSITE: ces.landsend.com/gypsd

Website is ces.landsend.com or http://ocs.landsend.com/cd/frontdoor?store_name=gypsd&store_type=3

The screenshot shows the website header for Grande Yellowhead Public School Division. It includes a shopping bag icon, the phone number 800.587.1541, and links for Customer Service and Sign In. A green navigation bar contains links for Men, Women, and Cases, Bags & Totes, along with a search bar. Below the navigation bar, there are images of polo shirts and a rack of shirts. A central text block provides a welcome message and a note about a 50% discount. Two yellow callout boxes with red arrows provide instructions: one points to the 'Men' link and says 'Just click on a link on the toolbar to enter', and the other points to the 'Sign In' link and says 'You do not have to sign in.'

Grande Yellowhead
Public School Division


Shopping Bag

800.587.1541 Customer Service | Sign In


Men Women Cases, Bags & Totes

Enter keyword or item #

Just click on a link on the toolbar to enter



Welcome to our online corporate wear portal. Items selected will be shipped to central office and you will be notified by email when your items are in as well as the total cost owed. You also have the option of paying by personal credit card at time of order.



You do not have to sign in.

NOTE: You will be charged 50% less than the total shown on the portal & pymnt. must be submitted to N. Gilks at ESC. If you are paying by credit card, please contact N. Gilks for 50% reimbursement of costs. Any questions, please email nikkgilk@gypsd.ca.

BROUGHT TO YOU BY:
LANDS' END
BUSINESS OUTFITTERS

[Order Status](#) | [Team Sizing](#) | [Privacy Policy](#) | [E-mail Us](#)

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Shopping Bag

800.587.1541 Customer Service | Sign In

Men Women Cases, Bags & Totes **Select the item you want to order** Enter keyword or item # **Search**

[Homepage](#) > Women

Categories

- Polos, Shirts & Tops (103)
- Sweaters (35)
- Shirts & Sweaters (39)
- Suit Separates (2)
- Outerwear (26)
- Caps (3)
- Maternity (7)

Narrow Selection By:

Color Family
[Show All](#)

Price Range
[Show All](#)

Fabric Weight
[Show All](#)

Size Range
[Show All](#)

Sort By: Recommended

Items 1 - 12 of 150 12 per page 1 2 ... 13



[Women's Long Sleeve Performance Twill Shirt](#)
[Regular Petite Plus](#)
\$9.50 - \$40.00



[Maternity Long Sleeve Adjustable Stretch Shirt](#)
[Maternity](#)
\$50.00



[Women's Short Sleeve Performance Fine Gauge Jewelneck Sweater](#)
[Regular Petite Plus](#)
\$38.00 - \$43.00



Shopping Bag

800.587.1541 Customer Service | Sign In

Men Women Cases, Bags & Totes

[Homepage](#) > [Women](#)



[View all available colors](#)

Women's Regular Long Sleeve Performance Twill Shirt

\$35.00 - with no logo

Item #: 393546-CT3

Overview

All cotton with a performance edge.

- All-cotton fabric is treated to resist stains, wrinkles and fading
- Long sleeves have adjustable cuffs
- Side seams are felled for neatness and strength
- Front bust darts and back shaping darts trim the fit just a bit
- Clean-finished side vents on a straight hem
- Machine wash, imported

Logo Category: [Womens Size Chart](#)

Also available in: [Petite](#) [Plus](#)

You can also choose Petite or Plus size options

Select your colour choice and size. Then click continue

Size & Color	S	M	L	XL
Aegean Green	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Black	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Burgundy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dark Cobalt Blue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Desert Khaki	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
True Blue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
True Navy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
White	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Shopping Bag

800.587.1541 Customer Service | Sign In

Men Women Cases, Bags & Totes

Enter keyword or item #

[Homepage](#) > [Men](#)



[View all available colors](#)

Men's Regular Tailored Long Sleeve No Iron Buttdown Pinpoint Shirt

\$50.00 - with no logo

All items will have logo added at \$5.95

5663-CT3

Overview Buying Tips

- **Unsure of sizing?** Check out our [size charts](#) and [team sizing tool](#).
- **Need help setting up a logo?** Our [ordering guide](#) gives step-by-step instructions.
- **Large order going to multiple locations?** Our customer service reps will help you sort it out - and send everything where it needs to go. Just give us a call!
- **And remember - everything is Guaranteed. Period.®**

Feel free to use sizing charts but for any questions on items, please contact N. Gilks at nikkgilk@gypsd.ca - Not Lands' End directly.

Also available in: [Tall](#)

Does not apply

Logo Category: [W](#)
[Mens Size Chart](#)

Size & Color	Qty	Size
Blue	<input type="text"/>	Select <input type="button" value="v"/>
French Blue	<input type="text"/>	Select <input type="button" value="v"/>
White	<input type="text"/>	Select <input type="button" value="v"/>




Men Women Cases, Bags & Totes

Logo Application

[continue](#)

If you have uploaded logos to your store, you can apply them here to the items you selected. You may apply up to two (2) logos to each item. Please consider how your logo(s) will look on the colors of the items you have selected.



Women's Regular Long Sleeve Performance Twill Shirt
Item# 393546-AEG-S

Color: Aegean Green

You can choose a black, white or full colour logo. Note: Logo is mandatory - if you choose 'no logo', your order will be rejected at production.

Logo 1:

Location 1:

- GYPsd Black
- GYPsd Full Color
- GYPsd White
- No Logo

You can choose where to put your logo but the default is left chest.

After selections, click continue

[continue](#)



Shopping Bag

800.587.1541 Customer Service | Sign In

Men Women Cases, Bags & Totes


Shopping Bag

To save the contents of your Shopping Bag, [sign in to your account](#) or [create one](#) now.

Special Requests

Submit any order-related requests, such as altering the thread colors of a logo.

Do not create an account or select special request.



Women's Regular Long Sleeve Performance Twill Shirt
 Item# 393546-CT3-AEG-S: **In Stock**
 Size: **S**
 Color: **Aegean Green**
 Logo: #1342313
 Logo Location: **Left Side Chest**

Quantity:

Estimated Logo fee: \$5.95
 Item Total: \$35.00

Promo Code

If a promotional discount is valid during your order date, please enter the code provided here. Then click apply.

\$40.95
Subtotal:

\$40.95
Updated Subtotal:

After review of order, click proceed.



Shopping Bag

800.587.1541 Customer Service | Sign In

Men Women Cases, Bags & Totes Enter keyword or item # Search

1. Shipping Information 2. Shipping Do not sign in Billing Information 4. Order Confirmation

Already have an account? Sign in for faster checkout. (You don't need an account to place an order though.)

Shipping Information

Ship to New Location

Select a shipping method and enter a new shipping location for all items in your order.

Shipping : Standard

Company: GYPSD

Title (Optional): Select

First Name: Your First Name

Middle Initial (Optional):

Last Name: Your Last Name

Address: 3656 1 Avenue

Postal Code: T7E 1S8

City: Edson

Province: AB

Country: CAN

Phone: 780 723 4471

Fax (Optional):

Note: Unfortunately, we can't get the system to default our address, so please follow steps 1-6 below.

1. Always put GYPSD under 'company'

2. Put YOUR first and last name.

3. Always put address as 3656 1 Avenue, Edson, AB T7E 1S8

4. Always use 'phone' as 780-723-4471

6. Click 'continue'

5. Always click 'business'

This is a business address This is a residential address

< return to shopping bag continue



Shopping Bag

800.587.1541 Customer Service | Sign In

Men Women Cases, Bags & Totes

Enter keyword or item #

1. Shipping Information 2. Shopping Bag Review 3. Billing Information 4. Order Confirmation

Shopping Bag Review

[return to shipping information](#)

Ship to:

Ignore 'special requests' as does not apply

Your First Name Your Last Name
3656 1 Avenue
Edson, AB T7E1S8
(780)723-4471

[Special Requests](#)
Submit any order-related requests, such as altering the thread colors of a logo.



Women's Regular Long Sleeve Performance Twill Shirt

Item# 393546-CT3-AEG-S: **In Stock**

Size: S

Color: Aegean Green

Logo: #1342313

Logo Location: Left Side Chest

Shipping Method: Standard

Quantity: 1
Estimated Logo fee: \$5.95
Item Total: \$35.00

REMEMBER! You will only be charged 50% of this cost!

THIS IS THE FULL COST OF YOUR ORDER INCLUDING SHIPPING, TAXES, LOGO FEE AND DUTIES. You will be charged 50% of this total only - the division pays the other half as part of our employee recognition program. For example, your final cost would be \$32.63 for this item.

Click 'continue' once you have reviewed your order.

	\$40.95
Subtotal:	\$14.95
Shipping & Handling:	\$6.96
Duty:	\$2.40
Tax:	\$65.26
Updated Subtotal:	

[return to shipping information](#)



Shopping Bag

800.587.1541 Customer Service | Sign In

Men Women Cases, Bags & Totes Enter keyword or item # Search

1. Shipping Information 2. Shopping Bag Review 3. Billing Information 4. Order Confirmation

Billing Information

[< return to shopping bag review](#)

Credit Card

Credit Card Type:

Credit Card Number:

Expiration Date:

Month Year

Billing Address:

Same as shipping address

Company:

Enter Company name above if billing to a business address.

Title (Optional):

First Name:

Middle Initial (Optional):

Last Name:

Address:

Line 2 (Optional):

Postal Code:

Please enter postal code without space

City:

Province:

Country:

CAN

Phone:

Fax (Optional):

IGNORE. Credit card payment option does not apply.

Pay on an Open Account

School Name and Your Name:

(Please do not include periods or other

Put in your email address as you will receive an email confirmation of your order.

Order Confirmation

Your e-mail address is required to complete your order. [Learn more about Lands' End privacy and security policies.](#)

E-mail Address:

Confirm E-mail Address:

Sign me up for e-mail updates to receive special offers and product news from Lands' End.

submit

Note: All orders are put on GYPSD's account for billing.

Put your dept. or school name first, then your name
ie ESC Nikki Gilks or PGMS Nikki Gilks.
You will be asked to provide cash or chq payable to GYPSD
for payment which equals 50% of final order total
before delivery.

Click 'billing address same as shipping address'. Click 'submit' to complete your order.



Shopping Bag

800.587.1541 Customer Service | Sign In

Men Women Cases, Bags & Totes



1. Shipping Information 2. Shopping Bag Review 3. Billing Information 4. Order Confirmation

Thank You!

You have successfully placed your order.

Online Reference Number: 130190522

This is your temporary online reference number. Once your order has been confirmed, we will supply you with an order confirmation number.

Note: Please [print this page](#) for your records.

E-mail Confirmation

In the next 1-2 business days, we will send you an e-mail with your order number and tracking instructions.

Question or Concerns

If you have any questions before your order has been confirmed, feel free to contact us.

Lands' End Business Outfitters
P.O. Box 365
Dodgeville, WI 53533
US: 1-800-587-1541
Canada: 1-800-400-5845
businessoutfitters@landsend.com

[keep shopping](#)

Congratulations! Your order will be sent to central office and you will be notified to arrange pick up or delivery. Any questions, please contact Nikki Gilks at nikkgilk@gypsd.ca.

Note: If you are not satisfied with your order(s), we will gladly refund your costs as long as the items are not worn or washed.