

Information for High Schools

Assessment, Evaluation and Reporting in High School

COVID-19 and resulting school building closures has changed how education is being delivered in Grande Yellowhead Public School Division high schools. This significant shift, along with Alberta Education cancelling diploma exams, has required revised assessment practices. High school students had just begun their second semester classes when the shift to distance and online learning occurred. Due to the cancellation of onsite teaching and learning, assessment and evaluation of student achievement will proceed as follows:

- The priority for teaching and learning during distance and online learning is to maintain connections with students and to improve students' skills and understanding of key concepts. Teachers will focus on prioritizing and covering the essential curricular learning outcomes of the programs of study until June 19, 2020 (last instructional day for the Division). In the limited time available and in accordance with Alberta Education's [High School Learning During COVID](#) document, not all curricular learning outcomes will be covered by June 19, 2020.
- It is critical to review the types of assignments, lessons and formative assessment strategies being administered with the diversity of learners and ensure that there is congruence with the curricular outcomes.
- Teachers will assess a student's growth and achievement and will assign a final grade at the end of June 2020. Final grades may be appealed to the teacher within one week of the final grade and then to the principal if required (GYPSD Administrative Policy AP Section 360 8.3 - 8.4).
- Schools will work with high school students to complete their courses to the best of their ability, providing a final mark and awarding credits. There is an expectation that students continue to engage in the work to the best of their abilities to complete courses. A final mark for the course is necessary.
- Some students who receive a passing grade in a prerequisite course may still feel that they have not learned enough content to proceed to the next level. Those students may wish to consider enrolling in the prerequisite course again.
- Teachers can exercise their professional judgment relative to the collection of a body of evidence to use in determining a final grade. To determine a final grade for a course, teachers will use evidence of learning collected up to March 15, 2020, as well as evidence collected during the time of distance and online learning.

- Teachers will use the entire body of evidence along with professional judgment to determine a final grade. Teachers may also consider external circumstances related to the COVID-19 pandemic to adjust grades as appropriate.
- Teachers may choose to administer a final exam or an alternative final summative assessment to collect more evidence. The final exam/final summative assessment is to be weighted no more than 10 per cent of the final grade.
- If a final exam or alternative final summative assessment is in place, teachers can, based on individual student circumstances, provide an exemption.
- If a student had only completed a certain portion of the course and is no longer participating in the learning and assessment activities, the teacher and school leadership will:
 - Make every attempt to connect with the student and parent(s) to put a recovery/support plan in place;
 - Communicate the possibility that the student may not be successful in the completion of the learning outcomes;
 - Communicate the possibility that the student may not receive credit for that course;
 - Communicate the possibility that the student may need to repeat the course in the following school year using a Credit Recovery model.
- The Principal in consultation with student(s), parent(s) (AP 360 Section 2.1), and the teacher may withdraw the student from the course up until June 22, 2020.
 - All evidence from PowerSchool (assignments, achievement) must be retained for Credit Recovery purposes for the next school year.
- The last day of instruction will be set for June 19, 2020.
- The last day to submit evidence of learning will be June 22, 2020.
- Final reports will include final percentage grades and comments according to the guidelines outlined in the table below.
- Principals are encouraged to refer to [Unallocated Credits](#) for Off-Campus Programming and Career & Technology Studies courses where practical or hands-on learning could not take place in the learn-from-home scenario.

Expectations for Reporting | Grades 10 to 12

Courses	Percentage Grades	Final Report Comments
<p>Off-Campus Programming and Career & Technology Studies courses:</p>	<ul style="list-style-type: none"> • Please see this document for more information related to courses where students may receive unallocated credits. 	<ul style="list-style-type: none"> • Report comments will describe the major focus of instruction during the reporting period, the student's strengths in relation to the curriculum and any specific strategies the student can implement or practice to improve achievement in relation to the Alberta programs of study. • Comments for courses using unallocated credits will be provided to schools.
<p>Courses that continued past the March 15 class cancellation date:</p>	<ul style="list-style-type: none"> • Final percentage grades are to be entered into PowerSchool in June following timelines established in the Division. 	<ul style="list-style-type: none"> • Report comments will describe the essential outcomes and skills focused on during the reporting period, the student's strengths, and any areas or specific strategies the student can implement or practice in relation to the Alberta programs of study to support further readiness for the subsequent course level.