

Transportation Services Safety Evacuation Guidelines



GENERAL INFORMATION

What is the purpose for a school bus evacuation?

To have children leave a bus when their SAFETY would be jeopardized by remaining inside the vehicle, or in other words, it is safer to be out of the bus than remain inside. Getting the passengers off the bus in an orderly fashion, in the shortest time possible is the objective regardless of which method is used

What are some typical situations that would require a school bus evacuation?

- When involved in an accident
- Bus stalled in an unsafe location
- Fire on the bus

Points to remember when practicing with students:

1. Plan the date, time and location you will practice with your students
2. Brief students on the evacuation drill and safety information before you practice
3. Remain calm and in control of the drill
4. Teach passengers to exit the bus in an orderly fashion. Walk and do not run
5. Safety evacuation drills should be performed on school property

What are the different types of evacuations?

- FRONT DOOR – Evacuate passengers from front door
REAR DOOR – Evacuate passengers from the rear door
SPLIT DOOR – Evacuate passengers from the front and rear doors at the same time.

(See illustrations on reverse side of this sheet.)

Other evacuation exits: (to be used only when there is no other safe way out)

- Emergency exit windows on the sides of the bus.
- Emergency exit roof hatch
- Front windshield and rear windows.

Your assessment of the emergency will determine the type of evacuation performed.

**ALWAYS EVACUATE THE PASSENGERS STARTING WITH THOSE NEAREST THE
DOOR THAT WILL BE USED TO EXIT THE BUS**

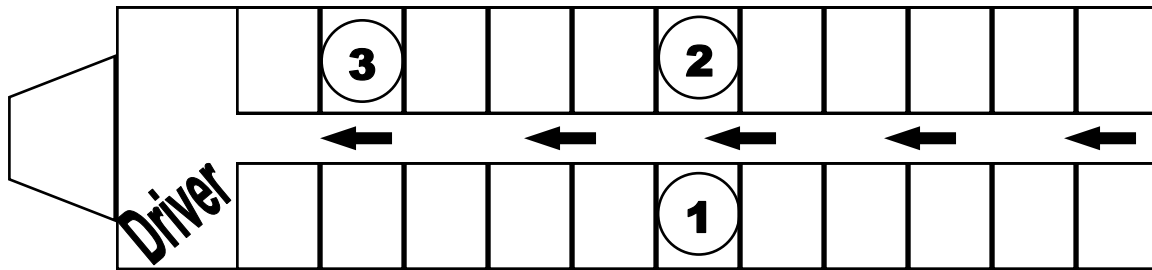
ALL PRACTICE EVACUATIONS MUST BE COMPLETED ON SCHOOL DIVISION PROPERTY

**To refresh skills, before beginning your evacuation drills, drivers should review
Series 4 of the "S" Endorsement Manual - Emergency Evacuations.**

**An Evacuation Video is also available for viewing,
please contact Transportation Services to arrange.**

Types of School Bus Evacuations

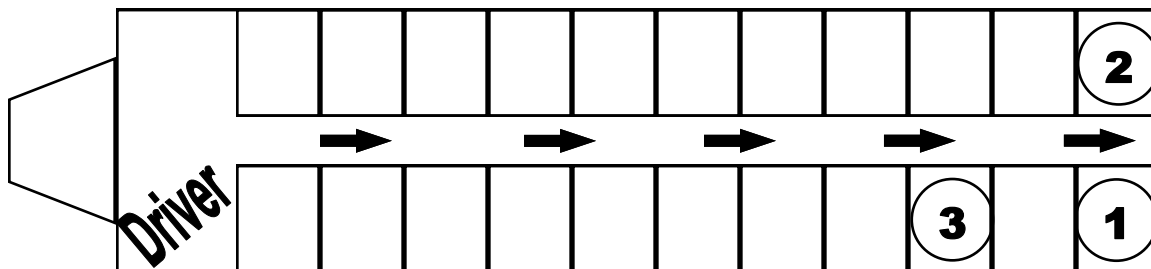
Front Door Evacuation



Helper #1 - First passenger to exit the bus, stands by front door to assist other passengers off the bus

Helper #2 - Second passenger is first to evacuate and leads other passengers to a safe zone 35 metres from the bus, starting with passengers nearest the front door first

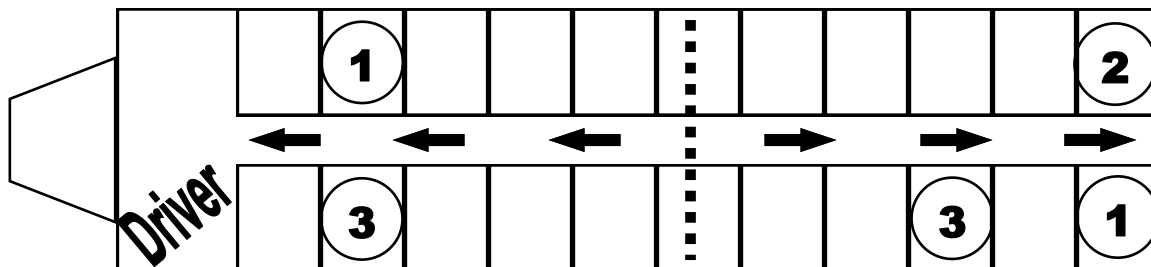
Rear Door Evacuation



Helper #1 & 2 - First passengers off the bus, remain at rear emergency exit and assist other passengers off the bus

Helper #3 - Is the first to evacuate and lead other passengers to a safe location 35 m from the bus, evacuating passengers nearest the rear door first.

Split Evacuation



Helper #1 & 2 - First passengers off the bus, remain at front/rear exits to assist other passengers off the bus

Helper #3 - Are the first to evacuate and lead other passengers to a safe location 35 m from the bus, evacuating passengers nearest the doors first.

NOTE:

1. The driver shall control the evacuation, he/she will check to ensure there are no passengers left on the bus, and then be the last to exit.
2. If the bus drivers pre-school or toddler is on the bus they should be included in the evacuation drills. If the child is riding in a car seat, they should be removed by the driver (parent) when exiting the bus.