The Superintendent's Report

GrandeYellowhead
Public School Division
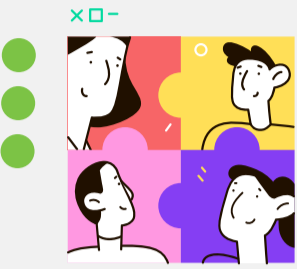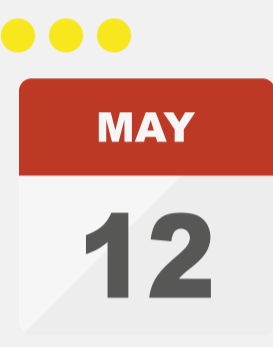
In addition to meeting the Superintendent Leadership Quality Standard (SLQS) and the criteria set out in Board Policy 12, Appendix B, Superintendent Lewis speaks to her work leading the Division at every public board meeting. Here are a few highlights since the March 9th PBM!

- Preparation for Five Zone Community Engagement Sessions & Online Survey

- Presentation and Attendance at CASS Annual Learning Convention

MAY 12 — Preparation of the Three-Year Rolling Calendars for 2022/23, 2023/24, 2024/25
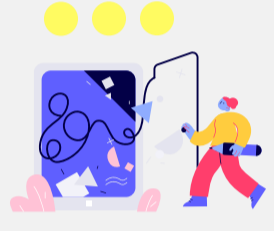
- Preparation for Principal Retreat

- Evergreen Catholic School Division Meeting

- Work on Division Strategic Plan

- TLC Budget Meeting with High School Principals

- Yellowhead County Library Meeting

- GT Modernization Meeting

- Aviation Career Pathway Meeting

- TEBA Meeting

- Preparation for Bus Driver Agreement Meetings

- Preparation of the Agendas and Reports for Public Board Meeting and for Board Planning Seminar Meeting

HR
- CUPE Spring Staffing
- Job Postings
- Support Principals w/ Probation Contracts and Teacher Evaluation Processes
- Edwin Parr Selection Committee

TECH
- DocuShare, PaperCut and PowerSchool Fixes
- Atrieve/SRB Updates
- Website Resource Review and Renewal
- School Projects
- Implementation of 2-Step Authentication for the Division

Facilities
- Spring Break Projects throughout the Division
- Organize Principals' Summer Project Work Requests

Inclusion
- VTRA Level 1 Training
- EA Professional Development
- Preparation for Non-Violent Crisis Intervention, LST PD
- Student Needs' Meetings

Learning Services
- Review and Update Locally Developed Courses
- Attend CASS Indigenous Gathering
- Present and attend CASS Annual Learning Conference
- Prepare and Organize for Annual Indigenous Education Camp
- Meetings with Literacy and Numeracy Consultants

Finance
- Quarter Reports
- Review and finalize Yellowhead County Library Board Agreement
- GRE review and submission
- Budget 2022 Review and Strategic Planning
- Rycor Implementation Planning

COMMS & Special Projects
- Work on April Leadership Newsletter
- GNSs
- Plan and Prep for Community Engagements
- Retirement Planning

Transportation Services
- Jasper Parent Provided Agreement Survey
- Charter Trips' Audit
- Bus registrations for 2022/23
- Transporation Administrative Procedures Updates
- Rycor Implementation Planning
- Ongoing input of data into BusPlanner