



Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 8**

February 15, 2023 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/watch?v=KgGbkN5neno>

TRUSTEE ATTENDANCE:

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
D. Delisle	Absent
F. Fowler	Present
D. Karpluk, Chair	Present
Y. Oshanyk	Present
J. Pettitt	Present

ADMINISTRATION ATTENDANCE:

- C. Lewis, Superintendent
- S. Nicholson, Secretary-Treasurer
- B. Kudinga, Assistant Secretary-Treasurer
- C. Kastrinos, Chief Deputy Superintendent
- K. Harding, Assistant Superintendent – Board Relations
- C. Aschenmeier, Assistant Superintendent of Learning Services
- N. Gilks, Special Projects Manager
- C. Van Neck, Director of Transportation Services
- J. Albrecht, Teacher Consultant
- A. Fragomeni, Teacher Consultant
- B. Orge, Director of Facility Services
- L. Lee, Director of Information Technology
- K. Gilks, Supervisor Teacher – Educational Technology
- M. Auriat, Manager of Human Resources
- K. Brook, Executive Assistant

DELEGATIONS PRESENT: Virtually

School Administration/Staff: Debra Boos, Brooke Thompson, Emily Stanton

**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1007 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

**ANNOUNCEMENTS**

February is Black History Month  
Random Acts of Kindness week – Feb 13<sup>th</sup>-17<sup>th</sup>

DK  
DK

SN

Pink Shirt Day – Feb 22<sup>nd</sup>  
100 Days of Learning

**CHANGES TO THE AGENDA**

Addition of 5.2.6 – Appointment of Signature for Vice Chair Expenses  
Addition of 7.1.3 – Ed Society Presentation

**2023-016**

**APPROVAL OF THE AGENDA**

Trustee Fowler moved that the Board approve the agenda. Seconded by Trustee Pettitt.

**Carried**

**2023-017**

**APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of January 25, 2023.

**Carried**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

École Westhaven Elementary School Kindergarten Students,  
Principal Debra Boos

The Public Board Meeting recessed at 1028 hours.

The Public Board Meeting reconvened at 1037 hours.

**ACTION ITEMS**

**2023-018**

**School Nutrition Program**

Trustee Pettitt moved that the Board approve administration to send an advocacy letter on behalf of the Board to the Minister of Education requesting an increase to the School Nutrition Program (SNP) grant amount in response to increased demand for nutritious meals in schools and the escalating grocery and food delivery costs.

**Carried**

**2023-019**

**TELUS Cell Tower Land Use Request – Stakeholder Input**

Trustee Fowler moved that the Board approves administration to collect stakeholder feedback on a proposed request from TELUS to install a mono pole cell tower on Board owned property in Edson.

**Carried**

**2023-020**

**Appointment of Independent Auditor**

Trustee Bobilek moved that the Board of Trustees approve the appointment of Metrix Group LLP as the independent auditor for a two-year term, until the end of 2023/2024 school year.

**Carried**

**2023-021**

**Policy 03 – Role of the Trustee**

Trustee Caputo moved that the Board of Trustees approve the changes to Policy 03 – Role of the Trustee.

**Carried**

**2023-022**

**Policy 03, Appendix A – Services, Materials and Equipment Provided to Trustees**

*DK*  
DK

*SN*

Trustee Pettitt moved that the Board of Trustees approve the changes to Policy 03, Appendix A – Services, Materials and Equipment Provided to Trustees, which if approved, will be named: Policy 03, Appendix A – Orientation, Services, Materials and Equipment Provided to Trustees.

**Carried**

Trustee Caputo exited the Public Board Meeting at 1050 hours, due to conflict of interest.

**2023-023**

**Appointment of Signatory for Vice-Chair’s Expenses**

Trustee Oshanyk moved that the Board of Trustees approve the appointment of Trustee Fiona Fowler (Edson) to approve the expenses of the Vice-Chair of the Board of Trustees.

**Carried**

Trustee Caputo returned to the Public Board Meeting at 1052 hours.

**PUBLIC QUESTION PERIOD**

None.

**BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Community Engagements
- ATA Luncheon Thank you
- Ed Society Presentation

**SUPERINTENDENT’S REPORT**

Superintendent Lewis reported on all the activities she has been leading since the last Public Board meeting on January 25, 2023.

The Public Board Meeting recessed at 1107 hours.

The Public Board Meeting reconvened at 1114 hours.

**ADMINISTRATION REPORTS**

**Division Operations: Department Update**

The Board received a presentation from all department heads on the work that was carried out since the last Board meeting on January 25, 2023.

**Annual Technology Report**

L. Lee and K. Gilks presented the annual technology report to the Board.

**Annual OH&S Report**

B. Orge and J. Kendrick present the Annual OH&S report to the Board.

**TRUSTEE REPORTS**

**Board Policy Committee**

DK  
DK

SN

Approved Policy 3 and Appendix today.

**Recognition of Employees Committee**

No Report.

**Board Planning Seminar Committee**

No Report.

**Board Negotiations Committee**

No Report.

**Board Representatives**

- **PSBAA – Work Plan Update**
  - PSBC was Feb9&10
  - Election Readiness Plan
  - The Advocate – Article by Board Chair Karpluk
  - PSBC in April
  
- **ASBA Zone 2/3**
  - Board Chairs meeting – Election preparedness
  - ASBA PD – Speakers Corner – Strategic thinking and planning
  - Budget Video for Spring General Meeting

**FUTURE BUSINESS**

**Meeting Dates**

Board – Open to Public

March 15, 2023 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

March 15, 2023 Committee of the Whole Meeting (9:00 a.m.)

**Notice of Motion**

None.

**Future Agenda Items**

None.

**2023-024**

**ADJOURNMENT**

Trustee Oshanyk moved for adjournment at 1310 hours. Trustee Caputo seconded.

**Carried**

X Dale Karpluk  
Dale Karpluk (Mar 26, 2023 12:03 MDT)

Dale Karpluk  
Board Chair

X Sean Nicholson

Sean Nicholson  
Secretary-Treasurer