



Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 11**

April 19, 2023 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

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TRUSTEE ATTENDANCE:

M. Bobilek	Present Virtually
S. Caputo, Vice-Chair	Present
D. Delisle	Present Virtually
F. Fowler	Present
D. Karpluk, Chair	Present
Y. Oshanyk	Absent
J. Pettitt	Present

ADMINISTRATION ATTENDANCE:

C. Lewis, Superintendent  
S. Nicholson, Secretary-Treasurer  
K. Harding, Assistant Superintendent – Board Relations  
C. Aschenmeier, Assistant Superintendent of Learning Services  
L. Lee, Director of Information Technology  
A. Fragomeni, Teacher Consultant  
J. Albrecht, Teacher Consultant  
N. Gilks, Special Projects Manager  
K. Brook, Executive Assistant

DELEGATIONS PRESENT: None

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**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1001 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

**ANNOUNCEMENTS**

Hope everyone had a restful and enjoyable spring break and Easter.  
April is National Library Week.  
Today marks National Administrative Professional Day.

**CHANGES TO THE AGENDA**

Addition of Action Item 7.2.7 Political Advocacy Election 2023

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2023-042

**APPROVAL OF THE AGENDA**

Trustee Fowler moved that the Board approve the agenda, as amended.

**Carried**

2023-043

**APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of March 15, 2023.

**Carried**

2023-044

Trustee Karpluk moved that the Board approve the minutes of the Special Board Meeting of April 5, 2023.

**Carried**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

No Reports.

**SPOTLIGHT ON STUDENTS**

École Mountain View Elementary School Musical Drama Students, performing songs from Matilda. Teacher, Ms. Jessie Smeall

The Public Board Meeting recessed at 1027 hours.

The Public Board Meeting reconvened at 1037 hours.

**PUBLIC QUESTION PERIOD**

None.

**ACTION ITEMS**

2023-045

**Facilitator for Annual Board and Superintendent Evaluation Process**

Trustee Pettitt moved that the Board of Trustees direct Administration to secure the services of Dr. Norm Yanitski, external facilitator, to assist in the Board of Trustees' and Superintendent's annual evaluation process.

**Carried**

2023-046

**Three Year School Calendars Approval**

Trustee Caputo moved that the Board of Trustees approve the school calendar for the 2023-2024 school year, and approve in principle, calendars for the 2024-2025 and 2025-2026 school years.

**Carried**

2023-047

**2023/24 Budget Allocation Model**

Trustee Fowler moved that the Board of Trustees approve the Budget Allocation Model for the development of the 2023/24 school year budget.

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**Carried**

**2023-048**

**Request to Transfer Operating Reserves to Capital Reserves**

Trustee Pettitt moved that the Board of Trustees approve the following:

1. A transfer of \$196,269 from the Transportation Program's Operating Reserves to the Transportation Program Capital Reserves, for bus purchases.
2. A transfer of an additional \$150,000 of planned Transportation Program surplus (Operational Funds) to Capital Reserves.
3. Approve the purchase of five (5) new school buses from Capital Reserves to address changes to distance criteria and services.

**Carried**

**2023-049**

**Revisions to Policy 17 – Student Transportation Services**

Trustee Pettitt moved that the Board of Trustees approve the revisions to Board Policy 17 – Student Transportation Services.

**Carried**

**2023-050**

**Transportation Fees (Policy 17, Appendix A) for 2023/2024**

Trustee Fowler moved that the Board of Trustees for Grande Yellowhead Public School Division (GYPSD) approve a recommendation to amend Policy 17, Appendix A, Transportation Fees for the 2023/2024 school year to reflect Alberta Education's March 2023 changes to transportation grant funding and the School Transportation Regulation.

**Carried**

**2023-051**

**Political Advocacy: Election Issues**

Trustee Fowler moved that the Board of Trustees for Grande Yellowhead Public School Division (GYPSD) moves to direct administration to create a political advocacy piece to go to the local newspapers on the Board's behalf to raise awareness of election issues relevant to ensuring strong public education in Alberta.

**4 in Favour**

**2 Opposed**

**Carried**

**BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Provincial Election 2023 Advocacy
- Council of School Councils' Annual Event

**SUPERINTENDENT'S REPORT**

Superintendent Lewis reported on all the activities she has been leading since the last Public Board meeting on March 15, 2023.

**ADMINISTRATION REPORTS**

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DK

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### **Quarter 2 Financial Report**

S. Nicholson provided the Board with the second quarter financial update.

### **Division Operations: Department Updates**

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on March 15, 2023.

The Public Board Meeting recessed at 1156 hours.

The Public Board Meeting reconvened at 1300 hours.

### **TRUSTEE REPORTS**

#### **Board Policy Committee**

Policy 17 was brought forward at today's meeting.  
Next meeting is May 23<sup>rd</sup>.

#### **Recognition of Employees Committee**

No Report.

#### **Board Planning Seminar Committee**

No Report.

#### **Board Negotiations Committee**

ATA Negotiations are going well.

#### **Board Representatives**

- **PSBAA – Work Plan Update**
  - The Advocate was released.
  - April 13<sup>th</sup> – PSBC PD
  
- **ASBA Zone 2/3**
  - Highlights sent out
  - Proposed statements
  - Budget Video
  - May – Edwin Parr

### **FUTURE BUSINESS**

#### **Meeting Dates**

Board – Open to Public

May 24, 2023 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

May 24, 2023 Committee of the Whole Meeting (9:00 a.m.)

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**Notice of Motion**

Write Advocacy Letter – ASEBP rate increases to the Board of Directors for ASEBP

**Future Agenda Items**

None.

**CLOSED SESSION**

**2023-052**

**Move into Closed Session**

Trustee Caputo moved that the Board move into closed session at 1311 hours.

**Carried**

**2023-053**

**Move Out of Closed Session**

Trustee 1322 moved that the Board move out of closed session at Karpluk hours.

**Carried**

**ACTION IN RESPONSE TO CLOSED SESSION**

None.

**2023-054**

**ADJOURNMENT**

Trustee Pettitt moved for adjournment at 1323 hours.

**Carried**

X *Dale Karpluk*  
Dale Karpluk (May 26, 2023 17:08 MDT)

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Dale Karpluk  
Board Chair

X *Sean Nicholson*

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Sean Nicholson  
Secretary-Treasurer