

Minutes of the Regular Board of Trustees **Organizational Meeting of**
Grande Yellowhead Public School Division

Meeting Number 12

June 14, 2023 – 10:00 am
Education Services Center, Edson, AB
Virtual Meeting Location

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

TRUSTEE ATTENDANCE:

M. Bobilek	Present
S. Caputo	Present
D. Delisle	Present
F. Fowler	Present
D. Karpluk	Present
Y. Oshanyk	Present
J. Pettitt	Present

ADMINISTRATION ATTENDANCE:

C. Lewis, Superintendent
C. Kastrinos, Chief Deputy Superintendent
S. Nicholson, Secretary Treasurer
Dr. Harding, Assistant Superintendent - Board Relations
J. Albrecht, Teacher Consultant
B. Orge, Director of Facility Services
J. Kendrick, Manager of OH&S and Facility Services
C. Van Neck, Director of Transportation
M. Auriat, Manager of Human Resources
N. Gilks, Special Projects Manager
K. Brook, Executive Assistant

According to Alberta Regulation 82/2019 — Education Act — Board Procedures Regulations, a notice of the Special Meeting was sent to the Trustees by email the week before the meeting.

CALL TO ORDER

Superintendent Lewis chaired the meeting for the election of the board chair and called the meeting to order at 1000 hours.

2023-063 Election of Board Chair

Superintendent Lewis called for nominations for the position of Board Chair. Trustee Caputo nominated Trustee Karpluk. Nomination accepted.

Superintendent Lewis called a second time for nominations for the position of Board Chair. Trustee Bobilek nominated herself for the position of Board Chair.

Superintendent Lewis called for a third time for nominations for the position of Board Chair. Hearing no further nominations, Superintendent Lewis called for a private vote.

Trustee Karpluk was awarded the position of Board Chair.

Carried

Trustee Karpluk assumed the role of the chair.

APPROVAL OF THE AGENDA

2023-064

Trustee Fowler moved that the Board approve the agenda.

Carried

Mandatory Disclosure of Interest

Electronic Forms for Mandatory Disclosure of Personal Interest were sent out, signed, and submitted by individual Board members to the Secretary-Treasurer.

2023-065

Election of Vice-Chair of the Board

Chair Karpluk called for nominations for the position of Vice Chair. Trustee Pettitt nominated Trustee Caputo. Nomination accepted.

Chair Karpluk called a second time for nominations for Vice-Chair. Trustee Delisle nominated Trustee Bobilek. Nomination accepted.

Chair Karpluk called a third time for nominations for the position of Vice-Chair. Hearing no further nominations, Chair Kapluk called for a private vote.

Trustee Caputo was awarded the role of Vice-Chair.

Carried

ACTION ITEMS

2023-066

Approval of Committee Structure for the Board of 2023/24

Trustee Caputo moved that the Board of Trustees approve the Committee Structure and appointment of trustee representatives of the Board for the 2022/23 school year.

Carried

STANDING COMMITTEES

1. Committee of the Whole:
 - Chair: Trustee Fowler
 - Vice Chair: Trustee Bobilek
2. ATA Negotiations:
 - Members: Trustees Fowler (Chair) and Caputo (Vice-Chair)
 - Alternate: Trustee Bobilek
3. Audit Committee:
 - Members: all trustees

4. CUPE Negotiations:
 - Members: Trustees Delisle (Chair) and Caputo (Vice-Chair)
 - Alternate: Trustee Pettitt
5. Division Bus Drivers' Negotiations:
 - Trustees Pettitt (Chair) and Delisle (Vice-Chair)
 - Alternate: Trustee Oshanyk
6. Grievance Committee (Association of School Bus Drivers):
 - Members: Trustees Pettitt (Chair) and Fowler (Vice-Chair)
 - Alternate: Trustee Delisle
7. Policy Committee:
 - Members: Trustees Bobilek (Chair), Caputo (Vice-Chair), and Pettitt
 - Alternate: Trustee Fowler
8. Recognition of Employees:
 - Members: Trustees Pettitt (Chair) and Oshanyk (Vice-Chair)
 - Alternate: Trustee Bobilek
9. Board Planning Seminar
 - Members: Trustees Fowler (Chair) and Bobilek (Vice-Chair)
 - Alternate: Trustee Oshanyk

Ad Hoc Committees

1. Student Expulsion: Two trustees (local when available); Superintendent or designate.

External Committees

1. Alberta School Boards Association (ASBA) Zone 2/3 Board Representative:
 - Representative: Trustee Karpluk
 - Alternate: Trustee Fowler
2. Public School Boards Association of Alberta (PSBAA) Council Representative:
 - Representative: Trustee Fowler
 - Alternate: Trustee Bobilek
3. Rural Caucus of Alberta School Boards:
 - Representative: Trustee Caputo
 - Alternate: Trustee Pettitt

Closed Representation

1. Chamber of Commerce

Evansburg - Trustee Bobilek
Edson - Trustees Fowler and Pettitt
Hinton - Trustees Caputo and Trustee Oshanyk
Jasper - Trustee Karpluk
Grande Cache - Trustee Delisle

2. **Interagency:** Trustee from individual community where applicable.

2023-067

Authorities and Teacher Contracts

Trustee Delisle moved that the Board of Trustees appoint the Board Chair, the Vice Chair, the Superintendent of Schools, or Assistant Superintendent of Business Services as signing authority for documents; the Superintendent will be the signing authority for teacher contracts.

Carried

2023-068

Appointment of Signing Authorities: Cheques and Negotiable Instruments

Trustee Pettitt moved that the Board of Trustees appoint the Board Chair or the Vice-Chair together with the Superintendent of Schools or Assistant Superintendent of Business Services, as signing authority on all cheques and negotiable instruments.

Carried

The Organizational Meeting recessed at 1050 hours.

The Organizational Meeting reconvened at 1100 hours.

2023-069

ADJOURNMENT

Trustee Karpluk moved for adjournment at 1106 hours.

Carried

X Dale Karpluk
Dale Karpluk (Aug 23, 2023 17:36 MDT)

Dale Karpluk
Board Chair

X Sean Nicholson

Sean Nicholson
Secretary-Treasurer