

Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 3**

October 25, 2023 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

---

**TRUSTEE ATTENDANCE:**

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
F. Fowler	Present
D. Karpluk, Chair	Present
J. Mines	Present
Y. Oshanyk	Present
J. Pettitt	Present

**ADMINISTRATION ATTENDANCE:**

C. Lewis, Superintendent of Schools  
Dr. Harding, Assistant Superintendent  
S. Nicolson, Assistant Superintendent – Business Services  
C. Aschenmeier – Assistant Superintendent  
B. Orge, Director of Facility Services  
C. Van Neck, Director of Transportation  
N. Gilks, Special Projects Manager  
K. Brook, Executive Assistant  
J. Albrecht, Teacher Consultant  
A. Fragomeni, Teacher Consultant  
L. Lee, Director of Information Technology

**DELEGATIONS PRESENT:**

School Administration/Staff/Students: Darcy Reynolds, Holly Marcotte, Mariea Dennison, Mary Bergeron Student Choir, Sean Sommerfeld,

---

**CALL TO ORDER**

Chair Karpluk called the meeting to order at 0957 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

**GRANDE CACHE TRUSTEE SWEARING IN CEREMONY**

**ANNOUNCEMENTS**

Welcome to Trustee Mines for Grande Cache.

DK  
DK

SN

Condolences to those in Hinton.  
Commitment to early literacy with full day Kindergarten

**CHANGES TO THE AGENDA**

None.

**2023-108**

**APPROVAL OF THE AGENDA**

Trustee Bobilek moved that the Board approve the agenda, as amended.

**Carried**

**2023-109**

**APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of September 20, 2023.

**Carried**

**2023-110**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of June 23, 2023.

**Carried**

**2023-111**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of October 16, 2023.

**Carried**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

GYPSP Health and Wellness Committee Presentation: Co-Chair M. Auriat

**SPOTLIGHT ON STUDENTS**

Mary Bergeron Elementary School: Principal Darcy Reynolds, Holly Marcotte (music teacher) and Mariea Dennison (Homeroom Teacher); student choir performing

**PUBLIC QUESTION PERIOD**

None.

**ACTION ITEMS**

**2023-112**

**Policy 10, Board Operations**

Trustee Bobilek moved that the Board of Trustees approve the changes to Policy 10, Policy Making.

**Carried**

**BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Meeting with Education Minister

DK  
DK

SN

## **SUPERINTENDENT'S REPORT**

Superintendent Lewis reported on all the activities she has been leading since the last Public Board meeting on September 20, 2023.

## **ADMINISTRATION REPORTS**

### **Transportation Operations Report**

C. Van Neck provided the Board with a comprehensive report regarding the operations of the Transportation department.

### **Student Enrolment Report**

Assistant Superintendent Nicholson provided the Board with a report regarding the enrolment as of September 29<sup>th</sup> for the 2023/2024 school year.

### **Literacy and Numeracy Report**

Assistant Superintendent Aschenmeier provided the Board with a report regarding the Literacy and Numeracy work being done in Grande Yellowhead Public School Division.

### **Division Operations: Department Updates**

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on September 20, 2023.

## **TRUSTEE REPORTS**

### **Connections to Board Governance Work Plan Calendar**

CSBC will be in Toronto next year  
Trustee International Conference will be in New Orleans

### **Board Policy Committee**

Meeting in December.

### **Recognition of Employees Committee**

Meeting in the Spring.

### **Board Planning Seminar Committee**

Meeting coming up with Chris Smeaton. Date not confirmed.

### **Board Negotiations Committee**

No Report.

### **Board Representatives**

- **PSBAA – Work Plan Update**
  - 2023 Fall General Meeting was October 18<sup>th</sup> – 20<sup>th</sup>
  - PSBC – November 16-18th
  
- **ASBA Zone 2/3**

DK  
DK

SN

- 2023 Fall General Meeting – November 19-21

## **FUTURE BUSINESS**

### **Meeting Dates**

Board – Open to Public

November 22, 2023 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

November 22, 2023 Committee of the Whole Meeting (9:00 a.m.)

### **Notice of Motion**

None.

### **Future Agenda Items**

None.

**2023-113**

### **Move into Closed Session**

Trustee Bobilek moved that the Board move into closed session at 1311 hours.

**Carried**

**2023-114**

### **Move out of Closed Session**

Trustee Pettitt moved that the Board move out of closed session at 1410 hours.

**Carried**

**2023-115**

### **ADJOURNMENT**

Trustee Fowler moved for adjournment at 1410 hours.

**Carried**

**X** *Dale Karpluk*  
Dale Karpluk (Nov 23, 2023 08:23 MST)

Dale Karpluk  
Board Chair

**X** *Sean Nicholson*

Sean Nicholson  
Assistant Superintendent  
Business Services