



Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 11**

March 20, 2024 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

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**TRUSTEE ATTENDANCE:**

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
F. Fowler	Present
D. Karpluk, Chair	Present
J. Mines	Present
Y. Oshanyk	Present
J. Pettitt	Present

**ADMINISTRATION ATTENDANCE:**

Dr. Lewis, Superintendent of Schools  
Dr. Harding, Assistant Superintendent – Division Services and Supports  
C. Aschenmeier, Assistant Superintendent – Division Services and Supports  
J. Lin, Secretary-Treasurer  
B. Kudinga, Assistant Secretary-Treasurer  
M. Auriat, Director of Human Resources  
B. Orge, Director of Facility Services  
C. Van Neck, Director of Transportation  
N. Gilks, Special Projects Manager  
K. Gilks, Teacher Consultant  
K. Brook, Executive Assistant  
J. Albrecht, Teacher Consultant  
A. Corser, Teacher Consultant  
L. Lee, Director of Information Technology

**DELEGATIONS PRESENT:**

School Administration/Staff/Students: Eric Bouchard (Virtual)  
Community Members: Bradley Wari (Parent), Jessie Smeall (Evergreen Local (Virtual))

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**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1010 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

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**ANNOUNCEMENTS**

Welcome to ATA Local President Jessie Smeall  
March has Substitute Teacher’s Appreciation Week  
International Women’s Day was March 8<sup>th</sup>  
Hope everyone enjoys their Spring Break next week

**CHANGES TO THE AGENDA**

None.

**2024-035**

**APPROVAL OF THE AGENDA**

Trustee Caputo moved that the Board approve the agenda.

**Carried**

**2024-036**

**APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of February 28, 2024.

**Carried**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

ATA Local – Presentation from Evergreen Local #11 President Jessie Smeall

**SPOTLIGHT ON STUDENTS**

Presentation from Principal Eric Bouchard, École Jasper Elementary School

**PUBLIC QUESTION PERIOD**

None.

**ACTION ITEMS**

**2024-037**

**3 Year Capital and 10 Year Facilities Plan**

Trustee Fowler moved that the Board of Trustees approve the Three-Year Capital Plan (2025-2027) and Ten-Year Facilities Plan (2025-2034), subject to funding by Alberta Education being in place at the appropriate time.

**Carried**

**2024-038**

**Advocacy Letter: Northern Student-Teachers Bursary**

Trustee Bobilek moved that the Board of Trustees for Grande Yellowhead Public School Division (GYPSD) send a letter advocating that the Northern Student-Teacher Bursary be expanded to include rural and remote communities.

**Carried**

**2024-039**

**Advocacy Letter: Alberta Teaching Profession Commission**

Trustee Oshanyk moved that the Board of Trustee for Grande Yellowhead Public School Division (GYPSD) send a letter of

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advocacy requesting the Minister of Education review the process and timelines of resolution regarding complaints against teachers and teacher leaders.

**Carried**

**2024-040**

**Revisions to Policy 15 – School Closures**

Trustee Bobilek moved that the Board of Trustees approve the changes to Board Policy 15, *School Closures*.

**Carried**

**2024-041**

**Revisions to Policy 15 – Appendix: School Closure Checklist**

Trustee Oshanyk moved that the Board of Trustees approve the changes to Board Policy 15 – *Appendix: School Closure Checklist*.

**Carried**

**2024-042**

**Revisions to Policy 18 – School Calendars**

Trustee Mines moved that the Board of Trustees approve the changes to Board Policy 18 – *School Calendars*.

**Carried**

**2024-043**

**Revisions to Policy 19 – Recognition of Staff**

Trustee Pettitt moved that the Board of Trustees approve the changes to Board Policy 19, *Recognition of Staff*.

**Carried**

**2024-044**

**Update to Policy 8 – Committees of the Board**

Trustee Bobilek moved that the Board of Trustees approve the update to Policy 8, *Committees of the Board*.

Update to Committee Structure as follows:

ATA Negotiations:

- Members: Trustees Fowler (Chair) and Caputo (Vice-Chair)
- Alternate: ~~Trustee Bobilek~~ Trustee Mines

CUPE Negotiations:

- Members: ~~Trustees Delisle~~ Trustee Caputo (Chair) and ~~Caputo~~ Pettitt (Vice-Chair)
- Alternate: ~~Trustee Pettitt~~ Trustee Mines

Grievance Committee (Association of School Bus Drivers):

- Members: Trustees Pettitt (Chair) and Fowler (Vice-Chair)
- Alternate: ~~Trustee Delisle~~ Trustee Mines

**Carried**

**BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Alberta Rural Education Symposium Highlights
- Meeting with Chief of Staff for Education Minister, James Johnson
- Francophonie Society of Edmonton Presentation
- Meeting with MP Soroka

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## **SUPERINTENDENT'S REPORT**

Superintendent Lewis reported on all the activities she has been leading since the last Public Board meeting on February 28, 2024.

## **ADMINISTRATION REPORTS**

### **Division Operations: Department Updates**

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on February 28, 2024.

The Public Board Meeting recessed at 1200 hours.

The Public Board Meeting reconvened at 1304 hours.

## **TRUSTEE REPORTS**

### **Connections to Board Governance Work Plan Calendar**

No Report.

### **Board Policy Committee**

Next meeting on April 16<sup>th</sup>, all Board members invited.

### **Recognition of Employees Committee**

Meeting end of May beginning of June.

### **Board Planning Seminar Committee**

No Report.

### **Board Negotiations Committee**

No Report.

### **Board Representatives**

- **PSBAA – Work Plan Update**
  - PSBC is April 11<sup>th</sup> & 12<sup>th</sup>
  
- **ASBA Zone 2/3**
  - Meeting on Friday, March 22<sup>nd</sup>

## **FUTURE BUSINESS**

### **Meeting Dates**

Board – Open to Public

April 17, 2024 Public Board Meeting (10:00 a.m.)

Location: Evansburg, Tipple Park Museum

Committees – Closed to Public

April 17, 2024 Committee of the Whole Meeting (9:00 a.m.)

Location: Evansburg, Tipple Park Museum

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**Notice of Motion**

None.

**Future Agenda Items**

None.

**2024-045**

**ADJOURNMENT**

Trustee Caputo moved for adjournment at 1318 hours.

**Carried**

X   
Dale Karpluk (Apr 17, 2024 19:04 MDT)

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Dale Karpluk  
Board Chair

X 

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Jun Lin  
Secretary-Treasurer