



Minutes of the Regular Board of Trustees Meeting of  
Grande Yellowhead Public School Division

**Meeting Number 2**

September 18, 2024 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

**TRUSTEE ATTENDANCE:**

|                       |                   |
|-----------------------|-------------------|
| M. Bobilek            | Present           |
| S. Caputo, Vice-Chair | Present           |
| F. Fowler             | Present           |
| D. Karpluk, Chair     | Present           |
| J. Mines              | Present Virtually |
| Y. Oshanyk            | Absent            |
| J. Pettitt            | Present           |

**ADMINISTRATION ATTENDANCE:**

- Dr. Lewis, Superintendent of Schools
- Dr. Parsons, Interim Superintendent of Schools
- Dr. Harding, Assistant Superintendent – Division Services and Supports
- C. Aschenmeier, Assistant Superintendent – Division Services and Supports
- M. Auriat, Assistant Superintendent – Human Resources
- J. Lin, Secretary-Treasurer
- L. Liu, Director of Finance
- C. Van Neck, Director of Transportation
- N. Gilks, Director of Communications and Special Projects
- K. Brook, Senior Executive Assistant
- L. Lee, Director of Information Technology
- A. Corser, Teacher Consultant

**DELEGATIONS PRESENT:**

School Administration/Staff/Students: Debra Boos, Jessie Smeall, Kayleigh Von Breen, Nicole Rutley

Parent: Freya Fourny

**CALL TO ORDER**

Chair Karpluk called the meeting to order at 1000 hours.

**NATIONAL ANTHEM**

**LAND ACKNOWLEDGEMENT**

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**ANNOUNCEMENTS**

- Acknowledgement to all the students and staff contributing to the Terry Fox Foundation
- September 27, 2024 is Orange Shirt Day
- September 30, 2024 is National Day for Truth and Reconciliation
- Saturday, October 5<sup>th</sup> is the 30<sup>th</sup> Anniversary of World Teachers' Day
- Introduction of Dr. Dennis Parsons, the Interim Superintendent of Schools

**CHANGES TO THE AGENDA**

None.

**2024-127**

**APPROVAL OF THE AGENDA**

Trustee Fowler moved that the Board approve the agenda.

**Carried**

**2024-128**

**APPROVAL OF THE MINUTES**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of July 29, 2024.

**Carried**

**2024-129**

August 1, 2024 Special Board Meeting Minutes

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of August 1, 2024.

**Carried**

**2024-130**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of August 5, 2024 at 11:00 a.m.

**Carried**

**2024-131**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of August 5, 2024 at 12:30 p.m.

**Carried**

**2024-132**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of August 12, 2024.

**Carried**

**2024-133**

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of August 21, 2024.

**Carried**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

None.

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**SPOTLIGHT ON STUDENTS**

UFLA (University of Florida Literacy Institute) Reading Intervention Demonstration – École Westhaven Elementary School Principal Debra Boos

The Public Board Meeting recessed at 1041 hours.

The Public Board Meeting reconvened at 1048 hours.

**PUBLIC QUESTION PERIOD**

None.

**ACTION ITEMS**

**2024-134**

**Grande Cache Library Hours of Services**

Trustee Mines moved that the Board of Trustees approve a request to amend the joint use agreement in Grande Cache for the Library’s Hours of Services.

**Carried**

**2024-135**

**Borrowing Resolution**

Trustee Fowler moved that the Board authorized the borrowing of up to \$400,000 with ATB Financial for the 2024/25 school year.

**Carried**

**BOARD CHAIR REPORT**

Chair Karpluk Shared:

- Jasper Schools Opening

**SUPERINTENDENT’S REPORT**

Superintendent Lewis reported on all the activities she has been leading since the last Public Board meeting on August 21, 2024.

**ADMINISTRATION REPORTS**

**Division Operations: Department Updates**

The Board received a presentation from all department heads on the work that was carried out since the last Public Board Meeting on August 21, 2024.

**TRUSTEE REPORTS**

**Connections to Board Governance Work Plan Calendar**

None.

**Board Policy Committee**

Met yesterday, had a very good discussion around Policy’s 8 and 17

**Recognition of Employees Committee**

None.

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**Board Planning Seminar Committee**

None.

**Board Negotiations Committee**

None.

**Board Representatives**

- **PSBAA – Work Plan Update**
  - PSBAA Fall General Meeting Registration is now open.
- **ASBA Zone 2/3**
  - Meeting this Friday, then there is a Board Chair and Superintendent meeting in Calgary next week.

**FUTURE BUSINESS**

**Meeting Dates**

Board – Open to Public

October 23, 2024 Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

October 23, 2024 Committee of the Whole Meeting (9:00 a.m.)

**Notice of Motion**

None.

**Future Agenda Items**

- Board Chair Karpluk is requesting information regarding Jasper and the Temporary Housing Situation
- Trustee Pettitt is requesting information regarding registration numbers

**2024-136**

**Closed Session**

Trustee Caputo moved that the Board go into Closed Session at 1151 hours.

**Carried**

**2024-137**

**Out of Closed Session**

Trustee Bobilek moved that the Board come out of Closed Session at 1206 hours.

**Carried**

**2024-138**

**ADJOURNMENT**

Trustee Fowler moved for adjournment at 1214 hours.

**Carried**

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X *Dale Karpluk*  
[Dale Karpluk \(Oct 24, 2024 18:55 MDT\)](#)

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Dale Karpluk  
Board Chair

X *Jun Lin*

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Jun Lin  
Secretary-Treasurer