



Minutes of the Regular Board of Trustees Meeting of
Grande Yellowhead Public School Division

Meeting Number 5

December 18, 2024 – 10:00 a.m.

Education Services Center, Edson, AB

<https://www.youtube.com/@grandeyellowheadpublicscho2377>

TRUSTEE ATTENDANCE:

M. Bobilek	Present
S. Caputo, Vice-Chair	Present
F. Fowler	Present
D. Karpluk, Chair	Present
J. Mines	Present
J. Pettitt	Present

ADMINISTRATION ATTENDANCE:

- Dr. Parsons, Superintendent of Schools
- Dr. Harding, Assistant Superintendent – Division Services and Supports
- C. Aschenmeier, Assistant Superintendent – Division Services and Supports
- M. Auriat, Assistant Superintendent – Human Resources
- J. Lin, Secretary-Treasurer
- L. Liu, Assistant Secretary-Treasurer
- C. Van Neck, Director of Transportation
- N. Gilks, Director of Communications and Special Projects
- K. Brook, Senior Executive Assistant
- L. Lee, Director of Information Technology (Virtual)
- A. Corser, Director of Inclusion
- T. Miluch, Teacher Consultant

DELEGATIONS PRESENT:

School Administration/Staff/Students: Principal Ripkens, Assistant Principal Basaraba, PCHS students.

CALL TO ORDER

Chair Karpluk called the meeting to order at 1010 hours.

NATIONAL ANTHEM

LAND ACKNOWLEDGEMENT

ANNOUNCEMENTS

- Acknowledgement of closing in on the end of 2024
- Share appreciation of the Divisions focus on our priorities:
Student Learning, Teacher, Support Staff, and Leadership

DJK
Dale Karpluk

LJ
Jun Lin

Excellence, Community Engagement, and System Health and Wellness.

- Shared accomplishments since this time last year.
- January the Grade 12s will write Semester One Diploma Exams
- Some Grade 9s will be writing Semester One PATs
- The Board would like to wish everyone a restful and joyous Christmas break and extend best wishes and Happy New Years to all GYPSD families and community partners.

CHANGES TO THE AGENDA

None.

2024-184

APPROVAL OF THE AGENDA

Trustee Caputo moved that the Board approve the agenda.

Carried Unanimously

2024-185

APPROVAL OF THE MINUTES

Trustee Karpluk moved that the Board approve the minutes of the Public Board Meeting of November 20, 2024.

Carried Unanimously

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION / PRESENTATION

None.

SPOTLIGHT ON STUDENTS

PCHS Student Presentation

The Public Board Meeting Recessed at 1051 hours.

The Public Board Meeting Reconvened at 1056 hours.

PUBLIC QUESTION PERIOD

None.

ACTION ITEMS

2024-186

Trustee Attendance at the National School Boards Association Annual Conference and Exposition

Trustee Fowler moved that the Board of Trustees approve two trustees to attend the National School Boards Association's (NSBA) 2025 Annual Conference and Exposition held in Atlanta, Georgia, April 4th-6th, including, as relevant, the Preconference Workshop, *Re-Imagining Rural Education Through an Equity Lens*.

**5 In Favour
1 Opposed
Carried**

2024-187

Collaborative Approach to Funding at School Nutrition Program

Trustee Bobilek moved that the Board of Trustees for Grande Yellowhead Public Schools approve administration to send a letter to the Minister of Education, the Minister of Health, and the Minister of Children and Family Services requesting they collaborate both provincially and federally to focus on the needs of children for a well-funded School Nutrition Program (SNP).

Carried Unanimously

2024-188

Letter of Support for Jasper Tennis Club Grant Application

Trustee Mines moved that the Board of Trustees for Grande Yellowhead Public School Division (GYPSD) moves to direct administration to send a letter supporting the Jasper Tennis Club's application to the Community Facility Enhancement Program.

Carried Unanimously

2024-189

Amendment to BYLAW 2024-04 – Criminal Record Check

Trustee Caputo moved that the Board of Trustees for Grande Yellowhead Public School Division (GYPSD) amend BYLAW 2024-04, Criminal Record Check, approved at the November 20th, 2024, Public Board Meeting, to include this specific wording regarding the access source and timing for the criminal record check: "every nomination of a candidate for the office of trustee must be accompanied with a criminal record check issued by the RCMP no earlier than 30 calendar days prior to the date the nomination is submitted."

And that amended BYLAW 2024-04 be read three times for approval at this December 18, 2024, Public Board meeting.

Carried Unanimously

2024-190

First Reading of Amended Bylaw 2024-04

Trustee Pettitt moved that the Board approve the first reading of Bylaw No. 2024-04, as follows:

**BYLAW NO. 2024 – 04
OF THE
GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION**

A Bylaw of the Grande Yellowhead Public School Division, in the Province of Alberta, relating to the requirement for a criminal record check for the General Election.

WHEREAS Section 21(1) of the *Local Authorities Election Act* RSA 2000, Chapter L-21 states that an elected authority, by a bylaw passed prior to December 31 of the year before a year in which a general election is to be held, may require a person seeking to be nominated as a candidate to provide a criminal record check;

AND WHEREAS Section 73 of the *Education Act* RSA 2012, Chapter E-0.3 provides for the procedures for general elections and are to be governed by the *Education Act* and the *Local Authorities Election Act*;

AND WHEREAS the Board of Trustees of the Grande Yellowhead Public School Division is desirous that a person seeking to be nominated as a candidate provide a current criminal record check;

NOW THEREFORE The Board of Trustees of Grande Yellowhead Public School Division enacts the requirement that every nomination of a candidate for the office of trustee must be accompanied with a criminal record check issued by the RCMP no earlier than 30 calendar days prior to the date the nomination is submitted.

READ A FIRST TIME THIS 18th DAY OF December, 2024

Carried Unanimously

2024-191

Second Reading of Amended Bylaw 2024-04

Trustee Bobilek moved that the Board approve the second reading of Bylaw No. 2024-04, as follows:

BYLAW NO. 2024 – 04

OF THE

GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION

The Board of Trustees of Grande Yellowhead Public School Division enacts the requirement that every nomination of a candidate for the office of trustee must be accompanied with a criminal record check issued by the RCMP no earlier than 30 calendar days prior to the date the nomination is submitted.

READ A SECOND TIME THIS 18th DAY OF DECEMBER, 2024

Carried Unanimously

2024-192

Third Reading of Amended Bylaw 2024-04

Trustee Caputo moved that the Board proceed with the third reading of Bylaw No. 2024-04.

Carried Unanimously

2024-193

Third Reading of Amended Bylaw 2024-04

Trustee Mines moved that the Board approve the third reading of Bylaw No. 2024-04, as follows:

BYLAW NO. 2024 – 04

OF THE

GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION

The Board of Trustees of Grande Yellowhead Public School Division enacts the


Dale Karpluk


Jun Lin

requirement that every nomination of a candidate for the office of trustee must be accompanied with a criminal record check issued by the RCMP no earlier than 30 calendar days prior to the date the nomination is submitted.

READ A THIRD TIME THIS 18th DAY OF DECEMBER, 2024

Carried Unanimously

2024-194

Ad Hoc Committee: New Superintendent Short List

Trustee Bobilek moved that the Board of Trustees approve the formation of an Ad Hoc Committee for the purpose of shortlisting applications to consider for the position of Superintendent of Schools/CEO for Grande Yellowhead Public School Division.

Carried Unanimously

New Superintendent Short List Ad Hoc Committee Membership

Members for the Ad Hoc Committee will be as follows:

- Trustee Mines
- Trustee Caputo
- Trustee Bobilek

2024-195

Advocacy Funding for Full Time Kindergarten Programming

Trustee Mines moved that the Board of Trustees moves to direct administration to send a letter to the Minister of Education advocating that full time kindergarten programming be funded for Alberta's children.

Carried Unanimously

BOARD CHAIR REPORT

Chair Karpluk Shared:

- Trustee Visit to Jasper Community and Schools
- Correspondence/Information Re: Public Funds for Public Schools

SUPERINTENDENT'S REPORT

Interim Superintendent Parsons reported on all the activities he has been leading since the last Public Board meeting on November 20, 2024.

ADMINISTRATION REPORTS

Division Operations: Department Updates

The Board received a presentation from all department heads on the work that was conducted since the last Public Board Meeting on November 20, 2024.

The Public Board Meeting recessed at 1204 hours.

The Public Board Meeting reconvened at 1245 hours.

Division Operations: Department Updates

The Board received a presentation from all department heads on the work that was conducted since the last Public Board Meeting on November 20, 2024.

TRUSTEE REPORTS

Connections to Board Governance Work Plan Calendar

No Report.

Board Policy Committee

Met on December 17th looked at Policy 20 – Health and Wellness and Policy 21 – Sexual Orientation, Gender Identity, and Gender Expression.

Recognition of Employees Committee

Received the Survey results and had 133 people responded.

Board Planning Seminar Committee

No Report.

Board Negotiations Committee

No Report.

Board Representatives

- **PSBAA – Work Plan Update**
 - Next PSBC Meeting is in February

- **ASBA Zone 2/3**
 - There was a 5% increase for Zone 2/3

FUTURE BUSINESS

Meeting Dates

Board – Open to Public

January 29, 2025, Public Board Meeting (10:00 a.m.)

Committees – Closed to Public

January 29, 2025, Committee of the Whole Meeting (9:00 a.m.)

Notice of Motion

Trustee Karpluk asked for an Advocacy Letter regarding Public Funding.

Future Agenda Items

Trustee Bobilek would like to bring forward Policy 20 – Health and Wellness and Policy 21 – Sexual Orientation, Gender Identity, and Gender Expression.

2024-196

In Camera

Trustee Pettitt moved that the Board go in camera at 1305 hours.

Carried

2024-197

Out of Camera

Trustee Caputo moved that the Board come out of camera at 1319 hours.


Carried

2024-198

ADJOURNMENT

Trustee Mines moved for adjournment at 1320 hours.

Carried

X 
Dale Karpluk (Jan 30, 2025 14:04 MST)

Dale Karpluk
Board Chair

X 

Jun Lin
Secretary-Treasurer