
ROLE OF THE BOARD

As the corporate entity with natural person powers established by provincial legislation and given authority by the *Education Act* and attendant Regulations and the corporate body elected by the electors of Grande Yellowhead Public School Division, the Board ensures the provision of quality educational opportunities to maximize all students' learning potential throughout the course of their Early Childhood Services (ECS) to Grade 12 public school education.

The Board is responsible for the development of policies and goals to govern the Division and educational services to resident students within the Division. In keeping with the requirements of government legislation, the Board will establish priorities and initiatives.

Specific Areas of Responsibility

1. Accountability for Student Learning
 - 1.1 Provide overall direction for the Division by establishing mission, vision, strategic priorities, and key results.
 - 1.2 Support a welcoming, caring, respectful, and safe learning environment within the Division.
 - 1.3 Annually approve the Alberta Education Three-Year Education Plan and the Alberta Education Assurance Measures Review.
 - 1.4 Support the application of the Teacher Quality Standard (TQS), Leadership Quality Standard (LQS), and the Superintendent Leadership Quality Standard (SLQS).
 - 1.5 Monitor progress toward the achievement of student outcomes, Board priorities, and initiatives.
 - 1.6 Monitor the effectiveness of the Division in achieving established priorities, desired results, and key performance indicators.
2. Community Assurance
 - 2.1 Make data informed decisions, which reflect Alberta Education's Assurance Measures.
 - 2.2 Ensure the roles and responsibilities of the Board are effectively communicated to stakeholders.
 - 2.3 Engage the community in a dialogue about Division programs, needs, and priorities.
 - 2.4 Meet annually with the Council of School Council Chairs.
 - 2.5 Hear appeals as required by the *Education Act* and/or Board policy.
 - 2.6 Model a culture of respect based on our core values.
 - 2.7 Support collaborative work between the Division and First Nations, Métis, and Inuit.
3. Accountability to Provincial Government
 - 3.1 Act in accordance with the *Education Act*, and other government regulations and legislations.

- 3.2 Respond to requests for information, provide feedback, and/or communicate significant issues as they impact our Division.
4. Fiscal Accountability
 - 4.1 Within the context of results-based budgeting, approve budget assumptions/principles and establish priorities at the beginning of the budget process.
 - 4.2 Approve the budget annually and ensure resources are allocated to achieve the Board Priorities and initiatives.
 - 4.3 Approve annual fees for unfunded transportation services and the International Education Program.
 - 4.4 Approve all contracts for goods and services with the Division that exceed a value of two hundred thousand dollars (\$200,000) unless such contracts follow explicitly from budget approval.
 - 4.5 Monitor the fiscal management of the Division through receipt of quarterly reports and year-end projections.
 - 4.6 Approve external auditors.
 - 4.7 Receive the Audit Report, approve the Audited Financial Statement, and ensure the management letter recommendations are addressed.
 - 4.8 Approve annually the Three-Year Capital Plan for submission to Alberta Education by the date due.
 - 4.9 Approve borrowing for capital expenditures within provincial restrictions.
 - 4.10 Set the parameters for negotiations after receiving advice from the Superintendent.
 - 4.11 Ratify Memoranda of Agreement with bargaining units.
 - 4.12 Approve the Superintendent's contract.
 - 4.13 Approve annually signing authorities for the Division.
 - 4.14 Approve transfer of funds to/from reserves.
 - 4.15 Annually report financial results to community stakeholders.
 - 4.16 Acquire and dispose of land and buildings; ensure titles, agreements, and contracted services are in place prior to capital project construction.
 - 4.17 Approve all joint-use agreements.
 - 4.18 Approve new leases; such leases include any provisions for the placement or modification of facilities by outside agencies.
 - 4.19 Approve specific Board initiatives to be funded.
 5. Board/Superintendent Relations (First Team)
 - 5.1 Select the Superintendent.
 - 5.2 Provide the Superintendent with clear corporate direction.
 - 5.3 Delegate, in writing, administrative authority and identify responsibility subject to provisions and restrictions in the *Education Act*.
 - 5.4 Respect the authority of the Superintendent to carry out executive action and support the Superintendent's actions which are exercised within the delegated discretionary powers of the position.

- 5.5 Demonstrate respect, integrity, and support, which is then conveyed to the staff and the community.
 - 5.6 Annually evaluate the Superintendent as per Policy 12 – Role of the Superintendent.
 - 5.7 Annually review compensation.
 - 5.8 Provide for Superintendent succession planning as required.
6. Board Development
- 6.1 Develop a plan for governance excellence in fiduciary, strategic, and generative engagement modes.
 - 6.2 Annually evaluate Board effectiveness in meeting performance indicators and determine a positive path forward.
7. Policy
- 7.1 Determine the goals of the Division as per Board Policy 1 – Division Foundational Statements.
8. Political Advocacy
- 8.1 Identify issues and advocate for public education and the Division.
 - 8.2 Develop an annual plan for advocacy.
 - 8.3 Promote regular meetings and maintain timely, frank, and constructive communication with elected officials.

Selected Responsibilities of the Board:

- 1. Approve school attendance areas.
- 2. Name schools and other Board-owned facilities.
- 3. Approve/cancel International Student Travel.
- 4. Review and prepare for municipal election in the year prior.

Legal Reference: Section 33, 51, 52, 53, 54, 55, 60, 67, 138, 139, 222 Education Act
Fiscal Planning and Transparency Act
Local Authorities Elections Act
Borrowing Regulation
Disposition of Property Regulation
Early Childhood Services Regulation
Investment Regulation
School Fees Regulation
Truth and Reconciliation Commission Calls to Action

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