

EMPLOYEE ASSISTANCE PLAN STEERING COMMITTEE

Background

The purpose of the Employee Assistance Plan Steering Committee is to assess the level of service. The Committee makes recommendations relative to the carrier and is to meet with the carrier on occasion to review services provided.

Procedures

1. Membership (as defined in the CUPE Collective Agreement)
 - One (1) representative from Administration.
 - Two (2) representatives each from ATA and CUPE.
2. Decision Making
 - The Committee has the power to make recommendations to the Union and the Administration with respect to its discussions and conclusions.
3. Quorum
 - All representatives.
4. Minutes
 - Kept and circulated to Committee members.
5. Reporting
 - To the Board in writing and submitted as information only.

Reference: Employment Standards Code
 Freedom of Information and Protection of Privacy Act
 Labour Relations Code
 Personal Information Protection Act

Approved: October 16, 2013
Amended: March 21, 2018; July 1, 2018; May 29, 2020